

## SECTION – I

### MEMBERSHIP

1. **PROCESSING FEE**: An amount of Rs.30,000/- one-time uniform Processing fee (neither adjustable nor refundable) subject to GST will be charged from all category of applicants.
  
2. **ESTABLISHING HANDICAP**: All applicants for membership who do not have a valid handicap from any recognized club shall be tested and one member of the General Committee shall be present for the test as decided by GC from time to time. On the recommendation of the General Committee Members, the concerned applicant could be considered as having passed his/her golf test in order to be admitted as a Member.
  
3. **ENTRANCE FEE**:

The Entrance Fee for the applicants selected for membership is as under:				
(a)	Indian Business		Rs.15.0 lacs	
(b)	Indian Service (Govt. Officer)		Rs.4.50 lacs	
(c)	Dependents		Rs.3.50 lacs	
(d)	Corporate Members		Rs.48.0 lacs	
(e)	NRI /FT (Foreign Tenure) Members: -			
(i)	<b>Category</b>	<b>3 years</b>	<b>2 years</b>	<b>1 year</b>
(ii)	“A”	\$20000	\$15000	\$8000
(iii)	“M/W”	\$15000	\$12500	\$7000
(iv)	“C”	\$12000	\$09000	\$5500

4. **SECURITY DEPOSIT:** The newly elected members have to deposit Security Deposit as under: -

S No	Category	Amount
(a)	Indian Business/Indian Service /Dependents	Rs.10,000/-
(b)	Corporate Tenure (per nominee)	Rs.10,000/-
(c)	Foreign/NRI Tenure	US\$ 500*
(d)	Govt. Tenure	Rs.10,000/-
(e)	Senior Dependents	Rs.5,000/-

**\*(Security Deposit will be refunded in Indian Currency only. The amount will be calculated by applying rate of exchange prevailing at the time of deposit).**

5. **SUBSCRIPTION:** Members and Dependents will be charged Subscription at the following rates: -

(a) **MEMBERS:-**

S No	Category	Subscription Rates Per Annum
(i)	In-Station Members (Up To 65 Yrs.)	Rs.18,000/- (1500 PM)
(ii)	Out-Station Members (Up To 65 Yrs.)	Rs.15,300/-
(iii)	In-Station Members Sr. Citizen (65+)	Rs.13,200/- (1100 PM)
(iv)	Out-Station Members Sr. Citizen (65+)	Rs.11,300/-
(v)	In-Station Members Sr. Citizen (80+)	Rs.7,200/- (600 PM)
(vi)	Out-Station Members Sr. Citizen (80+)	Rs.6,800/-
(vii)	Subscription (US\$) Quarterly	\$325 Per Quarter

(b) **DEPENDENTS:-**

<b>S No</b>	<b>Category</b>	<b>Subscription Rates Per Annum (w.e.f.01/11/2019)</b>
(i)	Junior Dependent Fee (In-Station)	<b>Rs.10,800/- (900 PM)</b>
(ii)	Junior Dependent Fee (Outstation)	<b>Rs.9,600/-</b>
(iii)	Sr. Dependent Fee (In-Station)	<b>Rs.18,000/- (1500 PM)</b>
(iv)	Sr. Dependent Fee (Out-Station)	<b>Rs.15,300/-</b>
(v)	Dependent Fee (US\$) Quarterly	<b>\$125 Per Quarter</b>

**[Note Applicable GST rates will be levied on all above payments]**

## SECTION - II

### LODHI & PEACOCK COURSE

1. **GOLF ETIQUETTE**: All members, dependents, visitors and guests shall follow the code of etiquette as set out in the applicable rule. In addition, they should replace divots, repair pitch marks on greens, smooth out bunkers and not cause any inconvenience to other persons using the golf course including standing on the tee when it's not their turn.
2. **GREEN FEE (INCLUSIVE OF TAX)**:

(a) **LODHI COURSE**:-

<b>S No</b>	<b>Category</b>	<b>WeekDays</b>	<b>Weekends/Holidays</b>
(i)	Non-Members – 18 Holes (H)	Rs.6,000/-	Rs.8,000/-
(ii)	Non-Members – 18 H (If 10 rounds are booked at one time)	Rs.35,000/-	
(iii)	Non-Members – 09 H	Rs.3,000/-	
(iv)	Non-Members – 09 H (If 10 Rounds are booked at one time)	Rs.18,000/-	
(v)	Members' Guests – 18 H	Rs.1,400/-	Rs.2,200/-
(vi)	Members' Guests – 09 H	Rs.850/-	
(vii)	Foreigners – 18 H	\$95	\$125
(viii)	Foreigners – 18 H (If 10 Rounds are booked at one time)	\$550	
(ix)	Foreigners – 09 Holes	\$50	
(x)	Foreigners – 09 H (If 10 Rounds are booked at one time)	\$275	
(xi)	'C' Members/SD	Rs.590/-	Rs.1416/-

(xii)	Special/NRI 'C' Members	\$15	\$20
(xiii)	Non-Member-IGU Card Holder-18 H	Rs.4,500/-	Rs.7,200/-
(xiv)	Non-Member-IGU Card Holder-18 H (If 10 Rounds are booked at one time)	Rs.30,000/-	
(xv)	Non-Member-IGU Card Holder -09 H	Rs.2,700/-	
(xvi)	Non-Member-IGU Card Holder -09 H (10 Rounds–Max 03 booklet of 10 rounds each)	Rs.15,000/-	

(B) **PEACOCK COURSE**

<b>S No</b>	<b>Category</b>	<b>WeekDays</b>	<b>Week ends /Holidays</b>
(i)	Non-Members – 09 H	Rs.1,500/-	Rs.3,000/-
(ii)	Non-Members – 09 H (If 10 Rounds are booked at one time)	Rs.10,000/-	
(iii)	Member Guests	Rs.500/-	Rs.1,000/-
(iv)	Non-Members- Foreigners– 09H	\$25	\$30
(v)	Non-Members - Foreigners –09 H (If 10 Rounds are booked at one time)	\$160	
(vi)	Non-Member-IGU Card Holders – 09 H	Rs.1,350/-	Rs.2,700/-
(vii)	Non-Member-IGU Card Holders – 09 H (If 10 Rounds are booked at one time)	Rs.9,000/	

**APPLICABLE TAXES EXTRA.**

(C) PDR

<b>S No</b>	<b>Category</b>	<b>WeekDays</b>	<b>Weekends / Holidays</b>
(i)	Green Fees	Rs.300/-	Rs.300/-
(ii)	<b>Ball Charges</b>		
	25 Balls	Rs.30/-	Rs.30/-
	50 Balls	Rs.60/-	Rs.60/-
	100 Balls	Rs.120/-	Rs.120/-

(D) PCR

<b>Balls</b>	<b>Week days</b>	<b>Weekends / Holidays</b>
(i) 25 Balls	Rs.30/-	Rs.30/-
(ii) 50 Balls	Rs.60/-	Rs.60/-
(iii) 100 Balls	Rs.120/-	Rs.120/-

3. GOLF CART HIRE CHARGES (INCLUSIVE OF TAX):

(A) SR CITIZENS

<b>S No</b>	<b>(Members Only)</b>	<b>WeekDays</b>	<b>Week ends / Holidays</b>
(i)	<b>Two-Seater Cart</b>		
	09 Holes	Rs.140/-	Rs.200/-
	18 Holes	Rs.260/-	Rs.400/-
(ii)	<b>Four-Seater Cart</b>		
	09 Holes	Rs.200/-	Rs.260/-
	18 Holes	Rs.400/-	Rs.500/-

(B) **OTHER MEMBERS**

	<b>Two-Seater Cart</b>	<b>Week days</b>	<b>Week ends/ Holidays</b>
(i)	09 Holes	Rs.310/-	Rs.390/-
	18 Holes	Rs.610/-	Rs.770/-
(ii)	<b>Four-Seater Cart</b>		
	09 Holes	Rs.500/-	Rs.500/-
	18 Holes	Rs.990/-	Rs.990/-
(iii)	Party Charges for Non Members	Rs.2,150/-	Rs.2,150/-
(iv)	Two-Seater Cart	Rs.1100/- per round every day	

- (c) No cash payment at the Golf Cart booking counter will be accepted for Hire of Golf Carts. Members have to sign for the Golf Cart and Green Fee players to pay at the Cash Counter. It is mandatory that the person hiring the Golf Cart should be playing in the four ball.

4. **INTRODUCTION OF GUEST ON THE GOLF COURSE:**

- (a) Guest must be accompanied by the member at all times.
- (b) Guest must follow handicap restriction of 18 (men) / 24 (ladies) on the Lodhi Course. Members will be responsible for correctness of guest(s) handicap.
- (c) Members will be responsible for the conduct of his/her guests.
- (d) A particular individual can be introduced as a Member's guest on the Golf Course 36 times in a year starting 01 April to 31 March, limited to a maximum of 18 times in winter months (October to March) and subject to a maximum of four times in a calendar month.

- (e) Senior Dependents can introduce guests on the Peacock Course. However, the “member’s guest fee” charges shall be levied on them. The restrictions on the number of guests that can be introduced by a member to the Lodhi Course will also apply to the Peacock Course.
- (f) Green Fee shall be payable by members, non-members and guests at the rate determined by the General Committee and specified in the rules.

**5. GUIDELINES FOR GREEN FEE PLAYERS:**

- (a) Men with a handicap of 18 or better and ladies with a handicap of 24 or better are permitted to play on the Lodhi Course.
- (b) Use of Annexe facilities including Men’s Changing Room (only during the course of round/practice) is permissible.
- (c) Use of ‘Pub’ up to 8.00 PM only.

**6. USE OF PUB/ANNEXE BY GREEN FEE PLAYERS:**

Green Fee players can use the Annexe facilities for the entire day. However, they are allowed in the PUB during the following timings only: -

- (a) 11AM to 3PM
- (b) 7PM to 8PM

**7. COACHING CHARGES:**

S No	CAT	Guests (Rs.)	DGC Members (Rs.)	Juniors (Rs.)	Time	9 Holes on Course (Rs.)
(a)	<b>A</b>	2,500/-	2,000/-	1,200/-	30 min	4,000/-
(b)	<b>B</b>	1,900/-	1,600/-	1,000/-	30 min	3,000/-



(c)	C	1,250/-	1,000/-	600/-	30 min	2,000/-
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8. **USE OF MOBILE PHONES:** Mobile phones must be kept switched off or on silent mode at all times on the Golf Course. In case, a player is disturbed by the ring tone of co-player's mobile phone, he/she may replay the stroke.

### **SECTION – III**

#### **CLUB HOURS**

1. **LODHI & PEACOCK COURSE TIMINGS:**

(a) **COURSE TIMINGS:** -

- |                                 |               |
|---------------------------------|---------------|
| (i) Summer (April to September) | 5 AM to 11 PM |
| (ii) Winter (October to March)  | 6 AM to 11 PM |

(b) **TEE OFF TIMINGS:** -

- |                                 |                 |
|---------------------------------|-----------------|
| (i) Summer (April to September) | 5.30 AM to 5 PM |
| (ii) Winter (October to March)  | 6 AM to 4.30 PM |

(c) **COURSE CLOSURE TIMINGS:** -

- |                                 |  |
|---------------------------------|--|
| (i) Summer (April to September) | 7.30 PM (as per discretion of the Committee) |
| (ii) Winter (October to March)  | 6:00 PM                                      |

(d) **PDR/PCR TIMINGS:** -

- |                                 |                 |
|---------------------------------|-----------------|
| (i) Summer (April to September) | 5 AM to 9.30 PM |
| (ii) Winter (October to March)  | 6 AM to 8 PM    |

2. **TIMINGS OF BAR, PUB, DINING ROOM AND ANNEXE:**

(a) **BAR / PUB TIMINGS:** -

(i) 11 AM to 2.30 PM

Members are expected to vacate the Pub/Bar by 3 PM

(ii) 7 PM to 10.30 PM

Members are expected to vacate the Pub/Bar by 11 PM

(B) **ON FRIDAYS & SATURDAYS, PUB TIMINGS WILL BE AS UNDER:-**

- |                       |  |
|-----------------------|--|
| (i) 11 AM to 2.30 PM  | Members are expected to vacate the Pub by 3 PM         |
| (ii) 7 PM to 11.30 PM | Members are expected to vacate the Pub by 12 midnight. |

(c) **DINING ROOM TIMINGS:** -

- |                                   |  |
|-----------------------------------|--|
| (i) Lunch - 12.30 PM to 2.30 PM   | Members are expected to vacate the Dining Room by 3 PM |
| (ii) Dinner - 7.30 PM to 10.15 PM | Members are expected to vacate the Room by 11 PM       |

(d) **ANNEXE TIMINGS:** -

- |                                |                    |
|--------------------------------|--------------------|
| (i) Summer (01 Apr to 30 Sept) | 6 AM to 7.30 PM    |
| (ii) Winter (01 Oct to 31 Mar) | 6.30 AM to 6.30 PM |

**Note: On Fridays & Saturdays, both in summer and winter, the Club will be open upto midnight.**

## **SECTION – IV**

### **IMPORTANT INSTRUCTIONS**

#### **1. TIPS TO CLUB EMPLOYEES:**

- (a) No Member, Dependent, or Visitor Guest shall give any money, fee or tips to any employee of the Club nor shall the latter receive the same on any pretence whatsoever. Infringement will invoke disciplinary action against the concerned persons.
- (b) Those Members wishing to tip the staff may leave their tips in the tipping boxes kept at various prominent places in the Club premises.

#### **2. CONDUCT OF CLUB EMPLOYEES:**

- (a) The conduct of a Club employee shall in no instance be made a matter of personal reprimand / action by any Member. All complaints regarding the behavior and conduct of Club employee shall be made in writing to the CE or Captain of the Club who shall enquire into the circumstances of the case and take action as necessary and advise the Member concerned.
- (b) Complaint/suggestion books are provided at various locations of the Club - Reception, Annexe, Pub, Caddy Master's Hut, etc. Members may register their complaints/ suggestions in such complaint books.

#### **3. MEMBERS' DOMESTIC EMPLOYEES ETC. (MDE):**

- (a) Members' Domestic Employees (MDE), such as helpers, drivers, attendants etc. while they are in the Club premises shall be subject to and shall obey the lawful orders given to them by the Captain, CE or any office bearer or authorized officer of the Club and it shall be the duty of Members to ensure / instruct their MDE(s) accordingly.
- (b) MDE(s) are not permitted in areas demarcated for Members. Also, MDE(s) shall not be signed in as

guests of Members. They will abide by all rules and regulations framed by the Club from time to time.

4. **DEPENDENTS/SENIOR DEPENDENTS:**

- (a) **Members' Children:** Parents and members who bring their children (below the age of eight years) to the Club are responsible at all times for their behavior of the children while they are in the club premises. The following sections of the Club premises are out of bounds to children of age below 13 years at all times:
- (i) Main Bar
  - (ii) Card Room
  - (iii) Putting Green near the 10th Tee.
  - (iv) Dining Room/Lounges after 7.00 pm.
  - (v) Pub
  - (vi) Children below the age of eight years are not allowed in the Dining Room during lunch hours and children below the age of 13 years are not permitted during dinner hours.
  - (vii) Any person below the age of 21 years is not permitted in the Main Bar or Pub.
  - (viii) Children at all times must adhere to the Dress Code as applicable.
  - (ix) Registered dependent children while playing golf are allowed to use Annexe facilities.
- (b) **Senior Dependents:** Senior Dependents/Green Fee players below the permissible age are not allowed to consume liquor in the Club premises in accordance with the Excise rules applicable. The account of Senior Dependents below the permissible age would be blocked for signing of liquor. The facilities of the

Club shall not be extended to the spouse of a deceased Senior Dependent.

5. **ADVANCE ENTRANCE FEE FROM ALL SENIOR DEPENDENTS:**

(a) **PRIOR TO DECEMBER 2014:**The following options are available to those senior dependents who applied in time:

(i) To pay Rs.1.5 lacs and no further entrance fee to be recovered whenever they get membership. The amount paid will be refundable (without interest) in case the Senior Dependent wishes to withdraw or upon his death.

**OR**

(ii) Not to take up the time bound offer as mentioned above and having to pay the prevailing entrance fee whenever he/she comes up for membership in the future.

(b) **FROM DECEMBER 2014 TO DECEMBER 2015:** For those who have already paid advance entrance fee, no further demand for entrance fee will be made irrespective of when their membership comes up in the future. The amount paid will be refundable (without interest) in case the Senior Dependent wishes to withdraw or upon his death.

(c) **SENIOR DEPENDENTS WHO APPLIED LATE (SD-AL) AS PER THE ONE-TIME WINDOW:** Senior Dependents who applied late as per the one-time window, to pay Rs.1.5 lacs as advance entrance fee. The option of non-payment will not be available and the amount is not refundable.

(d) **JANUARY 2016 ONWARDS:** If the Senior Dependent applies for Senior Dependent Card on or

after January 2016, they would have the following option:

- (i) To get a Senior Dependent Card, the Senior Dependent will be required to pay as advance, 50% of the current applicable Entrance Fee and whenever the Senior Dependent's membership comes up, the Senior Dependent will be required to pay the full entrance fees less amount paid on getting Senior Dependent Card or;
  - (ii) The Senior Dependent can pay 100% of the Entrance Fees prevailing on date of becoming Senior Dependent and then the amount is frozen i.e. no further amount on account of Entrance fees will be recovered from the Senior Dependent whenever he/she gets full membership.
- (e) **Dependents:** The following categories of Members are not allowed to introduce Dependents.
- (i) Corporate Tenure Members
  - (ii) Government Tenure Members
  - (iii) Honorary Members
  - (iv) Their dependents may however be signed in as Guests by a Member.

6. **GUESTS:**

(A) **VISITORS / GUESTS**

- (i) Visitors/guests may be introduced to the Club premises and Golf Course. The member shall be responsible for entering the name of his/her guest(s) together with his own name in the register as follows: -
  - (aa) In case of those playing golf, in the guest register kept with the starter;

- (ab) In case of those using the Swimming Pool, in the register kept at the Swimming Pool;
  - (ac) In case of those using Pub/Annexe, in the register kept at these locations.
  - (ad) In the case of those using Main Bar/Dining Room or Party Room, in the Register kept with the Receptionist.
- (ii) Penalty for breach of rules will be fixed by the General Committee from time to time.
  - (iii) Apart from the Golf Course, an individual can be introduced as a guest to the Club for a maximum of 60 times in a calendar year. The Guest Fee will be increased to Rs.500/- per visit if the same individual is introduced more than 48 times in a calendar year. The member introducing the guest will be responsible to ensure that his/her guest does not exceed the limit. In case of violation, appropriate disciplinary action would be taken against the Member. However, guests may be introduced in the Card Room and Swimming Pool as per Club rules in force from time to time.
  - (iv) Further, Domestic employees of members and private coaches cannot be signed in as guests.

**(B) GUEST CHARGES**

- (i) Members and Senior Dependents may introduce guests in the Club as per the charges determined by the General Committee and specified in the applicable rules.
- (ii) Members must register their guests on arrival or prior to entertaining them. Appropriate penalty rates as determined by the General Committee and specified in the applicable rules will be charged to Members for not having registered his/her guest.



- (iii) The General Committee may prescribe certain days as free days for Guests in the Club. On these days, up to four guests can be introduced to the Club free of charge. Normal charges (as determined by the General Committee and specified in the applicable rules) will apply for more than four guests.
- (iv) Members will be solely responsible for the behavior of their guests.

**7. MAIN BAR, DINING ROOM & PUB:**

- (a) On Weekdays, a maximum of 08 guests per Member are allowed at all locations. Charges will be Rs.200/- per guest for first four and Rs.400/- per guest for the next four guests.
- (b) On Weekends and Holidays: Up to four guests per Member will be allowed. Charges will be Rs.250/- per guest for the first time and Rs.600/- per guest for the next two guests. However, in Pub, only a maximum of four guests per Member are permitted.
- (c) Monday & Tuesday evenings, after 7 PM, will be 'No Guest Fee days' in the Club. However, up to only four guests can be introduced to the Main Club House free of charge. Charge of Rs.400/- per guest will apply for more than four guests.

**8. SWIMMING POOL:** Swimming Pool will remain open in the summer months (Apr-Oct) from **7 AM to 1.30 PM** and from **4 PM to 9 PM**. Charges are as under: -

S No	DETAILS	CHARGES
(a)	Member Single	Rs.1,200/-
(b)	Member Family	Rs.2,200/-
(c)	Member (Daily) Weekdays	Rs.100/-

(d)	Member (Daily) Sat/Sun/ Holidays	Rs.200/-
(e)	Daily Guest Charges - Weekdays	Rs.200/-
(f)	Daily Guest Charges - Sat/Sun/ Holidays	Rs.350/-
(g)	Non-Swimming Guest - Weekdays	Rs.200/-
(h)	Non-Swimming Guest – sat/sun/Holidays	Rs.250/-
(i)	First Towel	free of cost
(j)	Additional Towel	Rs.10/-

**Applicable taxes extra.**

**Swimming Pool charges are subject to change from time to time.**

**9. CARS & PARKING:**

- (a) Only members will be allowed to park their Cars in Car Park No. 1. Cars with Delhi Golf Club parking stickers will only be permitted inside Car Park No. 1. Car Park Stickers should be changed periodically. Guest's Cars and Chauffeur driven cars must be parked in Car Park No. 2.
- (b) Car stickers will be provided at the rates determined by the General Committee from time to time.
- (c) Timings for Chauffeur driven cars in Car Park No. 1 would be: -
  - (i) Summer (after 6.30 PM)
  - (ii) Winter (after 6.00 PM)
- (d) Cars are not allowed to park in the porch or on the roadway near the Club House. Members are requested to assist the Committee by ensuring that their cars are parked in an orderly fashion between the lines in the parking area. Under no circumstances should a car be parked near the "IN" and "OUT" gates.

- (e) Breach of these rules would entail disciplinary action or any other action deemed fit by the Committee depending on circumstances of the case.
- (f) The Main Gate of the Club will be closed as under:
  - (i) On normal days, 'IN' Gate will be closed at 10.30 PM (On Fridays/Saturdays - Gate will be closed at 11.30 PM)
  - (ii) On normal days, 'OUT' Gate will be closed at 12 midnight. (On Fridays/Saturdays - Gate will be closed at 12.30 AM)
- (g) Overnight parking of cars will be permitted only in exceptional cases after taking due permission from the CE.

10. **FOOD & BEVERAGES:**

(A) **SALE OF LIQUOR:**

- (i) As per existing Delhi Excise Laws, persons below the age of 21 are not permitted in the Bar Licensed Area.
- (ii) The sale of liquor in the Pub and Main Bar is prohibited to Members / Dependents and guests who are below the age of 25 years.

(b) **BRINGING IN PERSONAL FOOD ITEMS /ALCOHOLIC DRINKS IN THE CLUB PREMISES :**

Bringing eatables, beverages or alcoholic drinks from outside for consumption in the Club is not permitted.

- (c) **TAKE AWAY FOOD** : Members can collect their order from the Dining Room, Annexe and Pub. Club Staff will not deliver the packet in the Car Park.

11. **ANIMALS** : Dogs or other pets are not allowed in the premises of the Club and the Golf Course.

**SECTION – V**  
**PARTY BOOKING**

1. **RULES FOR PARTIES BOOKING:**

- (a) The following venues may be booked for Private functions exclusively for Members:

S No	Location	Min No. of Pax	Max No. of pax
(i)	Party Room	20	35
(ii)	Annexe From Nov to Feb (for dinner only)	50	80
(iii)	Swimming Pool (rear part only) From Nov to Mar	50	100
(iv)	Dining Room (from Nov to Feb only)	50	100
(v)	Club Lawn	251	800

- (b) 100% of the anticipated party billing must be deposited at least 7 days prior to the party. Balance party amount to be cleared within 72 hours of completion of the party failing which 25% penalty per month will be levied on outstanding party amount.
- (c) All party payments to be made by the member by “Payee’s Account “cheque drawn in favor of The Delhi Golf Club or by Demand Draft or NEFT.
- (d) The Club permits soft background music/live band/DJ/dance stage. Member will ensure that the Supreme Court guidelines with regard to noise level **(75 DB)** and time **(up to 10.30 PM)** are strictly adhered to. In addition, the decorum of the Club and sensitivities of other members must be taken care off. The dance floor will be in accordance with the rules of the Club. No dance troupe and marriage bands are allowed within the Club premises.

- (e) For Corporate parties only limited signage are permitted as follows:
  - (i) Society / Association and Corporates can put up 5 nos. of Signage/Hoardings with a maximum size of 30 sq. ft. each within the demarcated area for the party and not at any other location of the Club.
- (f) Marriage or other related ceremonies involving Pundits/ Pheras/ Mehndi/ Engagements are strictly not permitted.
- (g) All taxes as applicable shall be charged extra.
- (h) The Club F&B Vendor will provide choice of menus and will assist the Member in planning the party. However, the Club will cater to parties up to 150 people only with a plus 10% variation of the assured number given by the member. For any number beyond that, the member will be responsible for any food shortages. However, per pax package charge will be levied as per the actual number of people.
- (i) For more than 150 people, the member will have to make their own arrangements directly with the Clubs' empaneled Caterer. It will be the Member's responsibility to ensure that their Outdoor Caterer follows the Club rules and ensure proper hygiene, fire precautions and cleanliness before/after the function. The Member will be responsible for any breakage/damage to Club property by the Caterer. The Club is not responsible for any dispute including the quality of food served by the caterer who has been engaged directly by the member.
- (j) All outdoor catering and tentage billing will be done by the Club with the members directly and payment shall be routed through the Club.
- (k) In case a member wants a caterer who is 'not empaneled' with the Club, a cover charge of Rs.450/-

per person will be paid to the Club by the member in advance.

- (l) An additional charge of Rs.5000/- will be debited to the member for clearance of left overs/ garbage etc.
- (m) The Club will not cater for private lunch parties on weekends & holidays while the Winter Lawn Lunches are in progress.
- (n) Accompanied child's help will also be included in the number of persons present.
- (o) Package rates are available with F&B VENDOR who will assist in planning the party.
- (p) Rules for party booking are subject to change from time to time as per Management directives.

## 2. **VENUE CHARGES:**

<b>S No</b>	<b>Location</b>		<b>For member</b>	<b>Corporate</b>	
(a)	Party Room		Rs.5,000/-	Rs.15,000/-	
(b)	Annexe Verandah (From Nov to Feb only)		Rs.7,500/-	Rs.37,500/-	
(c)	Swimming Pool (From Nov to Mar only)		Rs.7,500/-	Rs.37,500/-	
(d)	Dining Room for lunch & Hi Tea parties (from Nov to Feb only)		Rs.15,000/-	Rs.50,000/-	
(e)	Club Lawn				
	(i)	<b>No of Pax</b>	<b>NOV TO FEB</b>	<b>MAR TO OCT</b>	<b>CORPORATE</b>
	(ii)	50 to 150	Rs.75,000/-	Rs.25,000/-	
	(iii)	151 to 350	Rs.75,000/-	Rs.35,000/-	Rs.180,000/-
	(iv)	351 to 450	Rs.90,000/-	Rs.50,000/-	Rs.225,000/-

	(v)	451 & above	Rs.150,000/-	Rs.50,000/-	Rs.300,000/-
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3. **ELECTRICITY CHARGES:**

LOCATION		CHARGE
(a)	Main Lawn	Rs.15,000/-
(b)	Swimming Pool	Rs.10,000/-

4. **HIRE CHARGES FOR BIRTHDAY PARTIES (4 PM TO 7 PM):**

LOCATION		RENTAL
(a)	Dining Room (from Nov to Feb only)	Rs.15,000/-
(b)	Lawn (from Mar to Oct only)	Rs.15,000/-

5. **MEMBERS TO ENSURE:-**

- (a) Members hosting the party should ensure that no children or their attendants loiter on to the greens or the Golf Course. The Club will not be responsible for any injury resulting from a golf ball hitting anyone outside the demarcated party area.
- (b) No leftover food can be taken home by either the host or their guests.
- (c) Branding of any type is NOT permitted at any Party Venue.
- (d) No media is permitted for the function.
- (e) Members and their guests are responsible for the safe custody of their belongings.
- (f) Request for postponement of the party will not be entertained.



- (g) A temporary bar license is obtained by the Club on behalf of the member on actual cost which will be debited to the member's account. Members have to purchase all alcoholic / Non- alcoholic beverages only from the Club. Members can depute one person to keep a check on the consumption of beverages.
  - (h) Bar will close at 10.30 PM and Dinner service at 11PM. However, parties can be extended with Bar opening up to midnight and Dinner service ending at 12.30 AM, provided the member requests the Club Authorities at the time of booking and agrees to pay the overtime & conveyance detained for the party.
  - (i) Cocktail party duration shall be a maximum of 2 hours.
  - (j) Sponsored liquor for parties covering Members / Corporates / Association / Society holding tournaments is permitted only if indented through the Club store. Out of the sponsored stock, 1/3 will be retained by the Club. In case of sponsored beverages for any tournament or corporate event, the unutilized stock from the share of the host will automatically be reverted to the Club's inventory.
6. **CANCELLATION RULES** : Cancellation notice has to be given by the Member in writing and acknowledgement taken from the Club's Office. If the party is cancelled by the Member, the following charges shall be debited to Member's account:

<b>S NO</b>	<b>Days before the date of party</b>	<b>Cancellation amount</b>
(a)	31 days to 60 days prior to the date of party	30% venue charge to be forfeited
(b)	16 days to 30 days prior to the date of party	50% venue charge to be forfeited

(c)	8 days to 15 days prior to the date of party	100% venue charge to be forfeited.
(d)	5 days to 7 days prior to the date of party	100% venue charge & 50% of the estimated cost of food & beverages of the minimum guarantee given.
(e)	4 days prior to the date of party	100% venue charge & 100% estimated food & beverages cost of the minimum guarantee given.

**Note: The Clubs' decision shall be final and binding in all cases.**

## **7. HEALTH CLUB REGULATIONS:**

- (a) Safety regulations restrict the admittance of individuals under the age of 18 years.
- (b) Work out attire athletic / sports clothing, athletic footwear must be worn in the Gymnasium at all the times.
- (c) Signets are not permitted in the Gym.
- (d) Food, bottles or beverages are not permitted into the Gymnasium.
- (e) Maintaining of hygiene standards for other users must be ensured by the member.
- (f) Please seek the assistance of the instructor on duty for operating fitness and audio-visual equipment.
- (g) A Personal sound system is permitted in the gymnasium, if used with headphones.
- (h) Return all dumbbells, weight plates, and bars to their specified location after use.
- (i) Do not drop weights or dumbbells on the floor.
- (j) Use of mobile phones is permitted only at the health club reception desk or in the locker room area.

- (k) Please be advised that mobile phones are required to be kept in the lockers.
- (l) Members shall sign Declaration/Undertaking prior to using the Health Club facilities.

**8. TIMINGS:**

(a)	Gymnasium Men & Women	6 AM to 9 PM	
(b)	Steam Room		
	(i)	Men	7 AM to 11 AM and 5 PM to 9 PM
	(ii)	Ladies	11.30 AM to 4.30 PM

**9. HEALTH CLUB CHARGES:**

S No	Category	7 AM -11 AM	6 AM - 9 PM
(a)	Monthly (Single)	Rs.950/-	Rs.1250/-
(b)	Monthly (Couple)	Rs.1,250/-	Rs.1500/-
(c)	Annual (Single)	Rs.6,250/-	Rs.8750/-
(d)	Annual (Couple)	Rs.8,750/-	Rs.12,500/-
(e)	Daily (Member)	Rs.100/-	Rs.150/-
(f)	Daily (Members' Guest)	Rs.400/-	Rs.450/-

**10. STEAM ROOM CHARGES:**

S No	Category	7 AM to 11 AM	6 AM to 9 PM
(a)	Daily (Member)	Rs.100/-	Rs.150/-
(b)	Annual (Single)	Rs.2,500/-	Rs.3,500/-
(c)	Annual (Couple)	Rs.3,500/-	Rs.5,000/-
(d)	Daily (Members' guest)	Rs.400/-	Rs.450/-

**Applicable taxes extra.**

The Health Club charges are subject to change from time to time.

**11. CARD ROOM:**

- (a) Timings and charges for use of the Card Room by Members and Guests will be as directed by the General Committee and specified in the applicable rules.

<b>S No</b>	<b>Member Timings</b>	<b>12 Noon- 10 PM</b>
(i)	Daily Charges	Rs.50/- per use
(ii)	Charges per month (Single)	Rs.200/-
(iii)	Charges per month (Family)	Rs.400/-

- (b) Guests:

- (i) Local residents (Delhi/NCR): 2 guests (normal guest charges)
- (ii) Outstation Guests: Four times a month up to 12 times a year.
- (iii) Penalty for breach of rules is Rs.400/-
- (iv) Guests Fee (Card Room):
  - (aa) Rs.100/- per guest per visit (weekdays)
  - (ab) Rs.150/- per guest per visit (weekends & holidays)
- (v) Guests to be entered in the Card Room Register.
- (vi) Card Games permitted are Bridge, Rummy and Sweep.
- (vii) Snack Service: Only dry items as per the Card Room Menu are permitted to be served in the Card Room. Service will commence only after 12 Noon.

(viii) Mobile phones are to be switched off or put on silent mode. Violation will be liable for penalty of Rs.500/-.

**12. CADDIES & FORE CADDIES:**

- (a) Caddies / fore-caddies will be available at the Caddy Master's Desk on first come first serve basis and paid for directly by the Members as per the recommended fees.
- (b) The procedure for engaging caddies and the payment terms for their engagement shall be as decided by the General Committee and specified in the applicable rules.

### **13. PAYMENT OF CLUB BILLS:**

- (a) Monthly bills will be sent to members by e-mail. Members desiring a hard copy of the monthly bill would be charged Rs.25/- as postage every month. However, members, over the age of 70 years who request hard copies of their monthly bills, would not be charged postage fee.
- (b) Members are requested to remit the exact amount shown as closing balance in their monthly bill statement within 14 days of the receipt of bill. In case the payment is not received by due date, the credit signing facility of the member shall be withdrawn till the overdue amount is cleared. If at any time within the current month, a member's account crosses Rs.25,000/-, the member's signing facilities shall cease and the member will be required to pay this amount immediately. Onus of operating within the limit shall be that of the member.
- (c) The credit signing facility of those members whose names have been posted in the defaulter list on two or more occasions would be withdrawn for six months. Such members will have to deposit money in advance for use of any of the Club facilities for a period of six months.
- (d) In case any senior dependent's name is posted for non-payment for more than two times in any financial year, his/her credit facility shall be withdrawn.
- (e) After clearing the outstanding amount, the Senior Dependent will be allowed to use the Club facilities only by advance payment i.e. he/she must have a credit balance to use the Club facilities. This will remain the case for 12 months from the date of default.
- (f) The Members are expected to pay their monthly bill by the end of the month i.e. 30<sup>th</sup> /31<sup>st</sup> of every month. If the bills are not paid by the members on or before due date, an Interest of 2% would be charged as a

late fee and concurrently the procedure for declaring him/ her as a “Defaulter” as laid down in the Articles will be followed.

- (g) A penalty of Rs.250/- would be charged from members whose cheque gets dis-honored due to technical reasons i.e. wrong date etc. In case, Cheque is dis-honored by the Bank on an account of insufficient funds, penalty of Rs.1000/- will be levied.
  - (h) **Surcharge for Non-Payment of Club Dues** : In case a member fails to make payment of Club bills within one month from the date of receipt, a surcharge will be debited as under: -
    - (i) **After one month**: 1% of the amount due subject to a minimum of Rs.25/-. For Foreign/NRI Tenure Members subject to a minimum of US\$ 1.
    - (ii) **After two months**: 2% of the amount due subject to a minimum of Rs.50/-. For Foreign/NRI Tenure Members subject to a minimum of US\$ 2.
14. **MEMBERSHIP RFID CARD**: It is mandatory for all members of the Club to use Membership RFID Card while using any club facility. In case a Member is not carrying his/her membership RFID card, a penalty of Rs. 200/- per day will be levied for use of the Club facilities.
15. **LOSS OF RFID CARD**: LOSS OF RFID CARD WILL BE REPORTED IMMEDIATELY. A NEW RFID CARD WILL COST RS 200.00 TO THE MEMBER.

## SECTION – VI

### DRESS CODE FOR COURSE AND CLUB HOUSE

1. **DRESS REGULATIONS:** Members must be suitably attired at all locations. Shorts are not permitted in the Main Bar, Dining Room and Card Room. Casual attire is acceptable provided it does not offend the sensibilities of other members present. The Dress Code for various locations is as under: -

2. **GOLF COURSE, PRACTICE PUTTING GREEN, PDR & PCR (CONFORMS TO GUIDELINES ISSUED BY THE INDIAN GOLF UNION):**

(A) **MEN**

- (i) Blue Denim Jeans are prohibited.
- (ii) T-Shirt without collars is prohibited.
- (iii) Jogging Suit in any form is strictly prohibited.
- (iv) T-Shirts with Collars/Polo Neck/Mock Neck may only be worn.
- (v) Golfers should wear appropriate Golf Shoes/flat Sports shoe.
- (vi) Shorts of reasonable length only be worn.
- (vii) Caps if worn, must be worn with the peak in front.

(B) **LADIES**

- (i) May wear T-Shirt/blouses.
- (ii) Trousers and normal length shorts / Skirts / Capri's.
- (iii) Blue Denim Jeans or Mini shorts, including cut offs, jogging shorts, tights, track suits etc. are not permitted.



(C) **MAIN, BAR, DINING ROOM, CARD ROOM AND PARTY ROOM**

- (i) Patka or Golf Cap or Hat is prohibited.
- (ii) Shorts, Rubber Chappals & collarless T-Shirts are prohibited.
- (iii) Blue Denim Jeans/Jeans and full-length trousers are permitted.
- (iv) No restrictions on National Dress.

(D) **PUB**

- (i) Golf attire is permitted up to 8.30 PM and thereafter the Dress Code would be the same as applicable in the Main Bar, Dining Room, Card Room and Party Room.
  - (ii) If improperly dressed, Members and their guests will be requested by the Club authorities to change into proper attire and if this is not followed, he/she will have to leave the premises.
  - (iii) No Service shall be provided to Members or their guests, who do not adhere to prescribed Dress Codes as above.
- (e) **Dress Code for "At-Home"** : Dress for winters would be Lounge Suit/combination with tie. For summers, it would be Smart Casual. No T-shirts.

3. **MOBILE PHONES IN DINING ROOM ETC.**

- (a) Use of Mobile phones is not permitted in the Dining Room, Main Bar, Pub, Card Room, Party Room and Health Club either by the Member or his/her guest(s). Mobile phones must compulsorily be kept on silent mode at the above facilities.
- (b) The Club staff in-charge of these facilities has the authority to note down the details of the members who violate these instructions. A penalty of Rs.300/-

will be charged in the Club bill for each violation and if such violations persist, the members shall be liable to Disciplinary Action. Ensuring proper etiquette/behavior of the Guest would be the responsibility of the introducing member.

- (c) F&B VENDOR Staff will inform members/guests of any violation of Dress Code and/or use of Mobile phones and service will not be provided to them.

- 4. **SUGGESTIONS AND COMPLAINTS** : Suggestions / Complaints should be addressed to the Captain or CE in writing or entered in a Suggestion book for this purpose provided at various locations - Reception, Annexe, Pub, Swimming Pool, Caddy Master's Desk, 1<sup>st</sup> and 10<sup>th</sup> Tees, etc. Suggestions/Complaints can also be sent to the Club addressed to the Captain or CE by e-mail or on the website of the Club.

#### 5. **CLUB PROPERTY**

##### (A) **REMOVAL OR DAMAGE TO THE CLUB PROPERTY**

- (i) No Member, Dependent, visitor or guest shall damage, mutilate, or take away from the Club for any reason whatsoever, any newspaper, book or any other article, crockery or any other item, these being Club property.
- (ii) Any Member or visitor damaging, breaking or otherwise damaging or removing the property of the Club, shall at the discretion of the General Committee be called upon to make good such damage or loss and to pay such further amount by way of fine as the General Committee may decide.
- (iii) A Member shall be liable for any breakages, loss or damage caused by guests or visitors introduced by him/her.

##### (B) **LIABILITY OF THE CLUB:**

- (i) All members, visitors, dependents and guests who enter the club premises and/ play Golf (including practice areas) / consume any form of food or refreshments / park their vehicles on or in the vicinity of the Club premises / leave any article(s) of whatsoever nature in or on the Club premises (whether in lockers or elsewhere or in deposit with any office bearer or staff of the Club) will do so at their own risk and cost and the Club shall not be liable under any circumstances for any personal injury sustained by them or loss or damage to their property notwithstanding that such injury, loss or damage may directly or indirectly be due to, occasioned by or contributed to by the negligence of the Club or any of its office bearers, member of the General Committee, staff or any person related to the club whatsoever.
- (ii) A Member of the club shall not under any circumstances, claim damages of any kind from the Club for any reason whatsoever, nor shall he proceed legally or otherwise against the Club for the realisation of any claim whatsoever and the decision of the General Committee shall in all such matters be final. General Committee members, office bearers and staff of the club will be fully indemnified against any claims by members of the public for injury or property damage caused by golf balls hit outside the boundaries of the Golf Course or any other incident whatsoever in the course of golf being played in the Club.

6. **GOOD BEHAVIOUR:**

- (a) All members are expected to conduct themselves according to the rules and regulations of the Club notified from time to time.

- (b) Any member resorting to foul language or physical violence within the Club premises is liable for disciplinary action.

## SECTION – VII

### GOLF TOURNAMENTS AT THE CLUB

The tournaments being held at the Club shall be restricted to the following numbers: -

<b>S No</b>	<b>TOURNAMENT</b>	<b>NUMBER</b>
(a)	Pro Tournaments (Men)	Should not exceed more than three in a year and be held in the months of September/ October or March / April/May. The gap between tournaments should be at least four weeks. The Committee is also of the opinion that tournaments with prize money of below US \$300,000 should not be held at our Club.
(b)	Amateur Tournament IGU (Men)	One
(c)	Ladies Tournaments Am/Pro	Two
(d)	Junior Tournament (IGU)	One
(e)	Corporate Events	4-6 These should not be held on weekends/holidays.
(f)	Club Tournaments	Twenty Two (Sr. Members -Gents & Members only). Ladies. Juniors evenly spreadover the year.

**To avoid inconvenience to Club members, no Club infrastructure such as Dining Room, Bar, Pub be given to the Event Managers for the Event. The Press Conference prior to the event should be held in the Club only in exceptional circumstances.**

## SECTION VIII

### TOURNAMENT AND SPONSORSHIP GUIDELINES

#### GENERAL

1. The Delhi Golf Club is a Members Club. It is therefore important to ensure that though promoting the game of Golf, the Golf Course is to the members for the maximum amount of time. The number of Pro and Amateur tournaments conducted annually must be restricted to avoid inconvenience to members. While conducting Professional events that carry a prize purse of over US \$ 3,00,000/- the Club should compensate members by paying their Green fees at an alternative facility in the NCR. In addition, the T&H Sub Committee should protect playing rights of members on weekends by not allowing any sponsored tournaments to be held between November and February (except prestigious Professional tournaments). However, under extreme circumstances exceptions can be made which should be approved by the General Committee.

#### OPTION 1:

2. **CLUB MEMBERS ONLY** These are strictly 'Fun' Club tournaments. The objective is to having maximum number of members participating (350-400). The sponsor may have the option to hold the tournament over two days. The Gifts/refreshment and the maximum number of participants is to be decided/finalized by the T&H Sub Committee. In case more than 350 names are received, a draw of lots will be carried out seven days before the tournament in the Annex by the Chief Executive (CE) in the presence of members.
3. **CAPITATION FEES**
  - (a) Weekdays –Rs.2,50,000/- per day + appl. tax.
  - (b) Weekends –Rs.3,50,000/- per day+ appl. tax.

4. **GIFTS / REFRESHMENTS:** The sponsor will ensure prizes (worth **Rs.1,25,000**), golf related gifts for **Rs.1500/-** approx. and refreshments worth **Rs.300/-** for all participating members. The gifts & prizes are to be approved by the Chairman T & H or the CE at least two weeks prior to the tournament. The Chairman T & H and Captain are authorized to give a waiver for the Capitation Fee.
5. Incidentals like Marshall / spotters / prizes / Boards etc. will cost **Rs.40,000/-**
6. Tournament will be played on a Stableford / Net format.
7. Sponsors will be given a maximum of four flights (16 Golfers).
8. A member can only win one prize in a Members Tournament during the Golfing Calendar year (i.e. 01 May – 30 April).
9. **VISUAL ADVERTISING:**
  - (a) Six Ground panels (size 10'x 3' or 10'x4' or 8'x4') around the 1<sup>st</sup> and 10<sup>th</sup> Tee Boxes.
  - (b) Six Ground Panels (size 10' x 3' or 10'x4' or 8'x4') around the 18<sup>th</sup> Practice Putting Green area.
  - (c) Twelve Ground Panels (size 10' x 3' or 10'x4' or 8'x4') at the discretion of the Sponsor/Organizers.
  - (d) 36 (two on each Tee) Tee Box Boards (size 12"x24").
  - (e) Hoarding near Caddy Master's Hut.
  - (f) Additional Ground Panels at **Rs.10,000/-** per ground panel per day during the tournaments. This will be over and above the Capitation Fees.
  - (g) Back Drop and advertising panels at the Prize Distribution area.

- (h) Display of Products in promo area below Office Block is permitted.
- (i) One Sponsor's Stall (size 10'x10').
- (j) DGC Club logo is to be displayed on all Collaterals – mandatory requirement.



10. **ADDITIONAL ITEMS:**

- (a) Display of car at extra cost. Rs.1 lac + taxes (per day) on weekdays and Rs.1.5 lacs + taxes (per day) on weekends/holidays.
- (b) Prize Distribution Lunch/Dinner to be hosted by the sponsor at DGC using the Club F&B facilities. The use of outside caterers is permissible subject to applicable Club charges.
- (c) All tent house, crockery / cutlery / glassware / Napery hire cost are to be borne by the sponsor and cleared directly with the suppliers.
- (d) All taxes, License Fee and Club charges payable by the sponsor.
- (e) Club payment terms will apply. (All payments will be in advance)

**OPTION 2:**

11. **CLUB MEMBERS / SPONSOR INVITEES:** These tournaments should have 50% Club Members and 50% Sponsor Invitee participation. The objective is to allow the sponsor to invite their guests /clients to play along with members of the club. **These tournaments will not be conducted on weekends and holidays from November to February.**

12. **CAPITATION FEES**

(A) **SUMMER (APRIL TO SEPTEMBER)**

- (iii) Weekdays –**Rs.5,00,000/-** per day + appl. tax.
- (iv) Weekends –**Rs.7,50,000/-** per day +appl. tax.

(B) **WINTER (OCTOBER TO MARCH)**

- (i) Weekdays –**Rs.6,00,000/-** per day + appl. tax.
- (ii) Weekends –**Rs.10,00,000/-** per day + appl. tax  
(**only in Oct & Mar**).

13. **GIFTS / REFRESHMENTS**: The sponsor will ensure a goody bag of **Rs.1500/-** approx. and refreshments worth **Rs.300/-** for all participating members.

14. **OTHER GUIDELINES**

- (a) Number of participants per day not to exceed **96 during Mar –Oct and 80 during Nov-Feb.**
- (b) Tee Timing to alternate between invitees and members.
- (c) Three hours of Tee off timing. 0800 – 1100 HRS from Tee No 1. Tee closure 15 mins before Tee off and 15 mins before cross over (interval between each group - seven minutes).
- (d) Marshals will be employed by DGC to maintain pace of play (paid by Sponsors).
- (e) Ball spotters will be deployed (paid by Sponsors).
- (f) Tournament will be played on Stableford format.
- (g) Visual Advertising sites can be made available as per **Option 1.**
- (h) Draw of lots for the members will be done in presence of the member's at least four days prior to the tournament in the Annex.
- (i) Additional items at extra cost (to be borne by sponsors) as per **Option 1.**

### **OPTION 3:**

15. **SPONSOR INVITEES ONLY:** These tournaments will have 100% Sponsors Invitees. The objective is to allow the sponsor to invite their Guests/clients, who are not members of DGC, to play in their event. **The sponsor may have the option to hold the tournament over One or Two days(only one event per month).** These tournaments will not be conducted on weekends and holidays from November to February. **Maximum of 96 participants on weekdays and 72 on weekends and holidays.** Sponsors will coordinate details with the CE. *Golfers with a maximum handicap of 18 for men and 24 for ladies are allowed. (Handicap Certificate of each participant is to be produced). In case any golfer with higher handicap is found playing in the tournament, **penalty of walk in green fees** to be imposed on the sponsors for each defaulting golfer.*

### 16. **CAPITATION FEES**

#### (a) **SUMMER (APRIL – SEPTEMBER)**

- (i) Weekdays –**Rs.6,00,000/-** per day + appl. tax.
- (ii) Weekends–**Rs.10,00,000/-** per day + appl. tax.

#### (B) **WINTER (OCTOBER - MARCH)**

- (iii) Weekdays–**Rs.10,00,000/-** per day + appl. tax.
- (iv) Weekends–**Rs.12,00,000/-** per day + appl. Tax.  
(only in October & March).

### 17. **OTHER GUIDELINES**

- (a) Visual advertising sites and additional terms & conditions will be made available as per Option 1.
- (b) Start from Tee No 1. Tee Closure for three hours thirty minutes (0800 to 1130h).

- (c) Marshals will be employed by DGC (to be paid by Sponsors).
- (d) Use of Spotters (paid by Sponsors)
- (e) Visual advertising sites and additional items can be made available as per **Option 1**.

**OPTION 4:**

18. **CLUB MEMBERS PRIVATE EVENTS:** The following guidelines will be followed: -

- (a) Green Fees at prevailing rates plus Rs 25,000/ + appl. tax.
- (b) No branding / display items permitted.
- (c) Upto a maximum of 10 Four Balls (40 participants).
- (d) Tee closure will be for 80 minutes.
- (e) All Taxes, Licence Fees and Club Charges payable by the members.
- (f) Club payment terms will apply.
- (g) Minimum 15 days' notice for approval to hold Club Members' private event.
- (h) Not permitted on weekends/holidays from November to February.

**OPTION 5:**

19. **SHOTGUN START (100 % SPONSORS EVENT - LODHI COURSE):** These tournaments will have 100% Sponsors Invitees. The objective is to allow the sponsor to invite their Guests/clients, who are not members of DGC, to play in their event. **The sponsor may have the option to hold the tournament over One or Two days(only one event per month). These tournaments will not be conducted on weekends and holidays from November to February. Maximum of 96 participants will be allowed on each**

**day.** Sponsors will coordinate details with the CE. *Golfers with a maximum handicap of 18 for men and 24 for ladies are allowed. (Handicap Certificate of each participant is to be produced). In case any golfer with higher handicap is found playing in the tournament, **penalty of walk in green fees** to be imposed on the sponsors for each defaulting golfer.*

20. **CAPITATION FEE.**

(a) **SUMMER ( APRIL - SEP).**

(i) Weekdays –**Rs.9,00,000/-** per day + appl. Tax

(ii) Weekends –**Rs.15,00,000/-**per day + appl. tax

(b) **WINTER (OCT - MAR).**

(i) Weekdays –**Rs.12,00,000/-**per day+ appl. tax

(ii) Weekends –**Rs.18,00,000/-** per day +appl. tax  
(only in October & March).

21. **OTHER GUIDELINES** : Visual Advertising sites can be made available as per Option 1 plus two car display slots free.

22. **ADDITIONAL ITEMS:-**

(a) Display of two additional cars at an extra cost of Rs.1,00,000/- per car.

(b) One Sponsor's Stall (size 10'x10').

(c) Prize Distribution Lunch/Dinner to be hosted by the sponsor at DGC using the club F&B facilities. The use of outside caterers is permissible subject to applicable Club charges.

(d) All tent house, crockery / cutlery / glassware/ Napery hire cost are to be borne by the sponsor and cleared directly with the suppliers.

- (e) All taxes, License Fee and Club charges payable by the sponsor.
- (f) Club payment terms will apply.

**OPTION 6:**

23. **IGU AND OTHER AMATEUR TOURNAMENTS**: Since the main objective of the Club is to promote the game of golf, it is recommended to hold the following amateur tournaments. **These tournaments will not be held on Weekends/holidays from November to February:-**

- (a) **Two** Men's Amateur Tournaments. (Prestigious events like All India/Northern India).
- (b) **One** Ladies Amateur Tournament.
- (c) **One** Junior/Sub Junior Amateur Tournament.
- (d) **One/Two** other tournaments that assist in promoting golf.

24. **CAPITATION FEES (AS PER IGU GUIDELINES)**

- (a) Amateur Gents -**Rs.3,00,000/-** + appl. tax
- (b) Amateur Ladies –**Rs.3,00,000/-** + appl. tax
- (c) Juniors –**Rs.2,00,000/-** + appl. tax

25. **OTHER GUIDELINES**

- (a) Number of participants per day not to **exceed 60/80**.
- (b) Mandatory cut for Amateurs/ Juniors / Ladies after 36 holes reducing field to 50%.
- (c) Only three balls permitted.
- (d) Tee off time from 0800 to 1030 (Start from Tee No 1).
- (e) No pre- qualifying round permitted.

- (f) Handicap limited to 6 for Amateurs, 12 for Ladies and Juniors (Handicap Certificate of each participant to be produced).
- (g) No branding permitted.
- (h) Marshals will be employed by DGC to maintain pace of play (cost to be borne by IGU/Organizers).
- (i) Ball spotters will be deployed on each hole (to be paid by Organizers/IGU).

## **OPTION 7:**

26. **INDIAN OPEN, PGAI / PGTI / PGRI / ASIAN TOUR / EUROPEAN TOUR / PROFESSIONAL TOURNAMENTS & OTHER APGA CIRCUIT EVENTS**  
: There will be not more than Two Pro Tournaments in a Calendar year, i.e. 01 June – 31 May.
27. Capitation Fees will depend on the prize money and will be negotiated by a **Core Committee** consisting of the Captain, Chairman T&H, Treasurer and CE of DGC (and others who may be nominated with the approval of the GC). **The course will be closed for not more than two weeks.**
28. Other details and guidelines will be discussed with Event Management Company / Sponsor prior to confirming the contract. These events will be considered outside the purview of the terms listed under **Option 1**. Other extenuating factors may be applied when granting permission or making available the Course and other areas of the club, for such events.
29. All applicable taxes will apply to the agreed fees.

## **OPTION 8:**

30. **ALUMNI EVENTS** : Alumni tournaments may be held on weekdays only. 30% of participants must be members of THE Delhi Golf Club. The event may be held over one day. In case the strength is more than 72 (18 four balls) it will be spread over two days. Members of DGC who form part of Alumni Events will play in the allotted time only.
31. **CAPITATION FEES** : Rs.4,00,000/- + applicable taxes.
32. **OTHER GUIDELINES**
- (a) Visual Advertising sites can be made available as per **Option 1**.



- (b) Additional items at extra cost (to be borne by sponsors) as **Option 1**.
- (c) Two and half hours of Tee off timing will be allotted from 0800 – 1030 HRS from Tee No 1.
- (d) Tee closure will be 15 minutes before Tee off and 15 minutes before cross over.
- (e) Marshals will be employed by DGC to maintain pace of play (to be paid by Sponsors).
- (f) Ball spotters will be deployed (to be paid by Sponsors).

**OPTION 9:**

33. **CHARITY EVENTS** :Only two charity events are permitted each year. These are the **Caddies Welfare Trust Event** and the **Cancer Society Event**. Ideally these events should not be held during the weekend and should also not be held from November to February.

34. The organizers will be charged actuals for the conduct of the event. All prevalent taxes will be applicable. This will include the following:-

- (a) F&B Charges
- (b) Hiring of carts.
- (c) Manpower costs – starters, staff required for compiling results, marshals, spotters etc.
- (d) All tent house items, including hiring of crockery/ cutlery / glassware / napery etc.
- (e) Any additional items that may be required.

35. **OTHER GUIDELINES**

- (a) Participants in summer should not exceed 96 and 72 in winter (October – March).

- (b) Maximum Tee closure will be for two hours and thirty minutes (15 minutes prior to the tournament and 15 minutes after the last tee off).
- (c) Decision on branding/advertisement to be discussed on case to case basis.

## **OPTION 10:**

36. **PEACOCK COURSE –CORPORATE/ SPONSORED/ ALUMNI EVENTS** : The Peacock Course can be used for Corporate/Sponsored/Alumni events. Capitation fees will be as under :-

(a) **SUMMER (APRIL TO SEPTEMBER)**

(i) Weekdays –**Rs.2,00,000/-** per day +appl. tax

(ii) Weekends –**Rs.3,00,000/-** per day + appl. tax

(b) **WINTER (OCT TO MARCH)**

(i) Weekdays –**Rs.3,00,000/-** per day + appl. tax

(ii) Weekends –**Rs.4,50,000/-** per day + appl. tax

37. **OTHER GUIDELINES**

- (a) Number of participants per day not to exceed **48**.
- (b) First Tee of the Peacock Course will be reserved for a maximum of four hours (0800 to 1200 hours – excluding 15 minutes prior to the first tee off and 15 minutes after the last tee off).
- (c) If junior tournaments are organized for promotion of golf, the Capitation fee will be 50%.
- (d) One Sponsor's Stall (size 10'x10').
- (e) Display of car at extra cost. Rs.1 lac + tax per day on weekdays and Rs.1.5 lac + taxes per day on weekends/holidays.
- (f) Prize Distribution Lunch/Dinner to be hosted by the sponsor at DGC using the club F&B facilities. The use of outside caterers is permissible subject to applicable Club charges.
- (g) All tent house, crockery /cutlery/glassware /Napery hire cost are to be borne by the sponsor and cleared directly with the suppliers.

- (h) All taxes, Licence Fee and Club charges payable by the sponsor. Club payment terms will apply.
- (i) Marshals will be employed by DGC to maintain pace of play (cost to be borne by Sponsors/Organizers).
- (j) Ball spotters will be deployed on each hole to be paid by Organizers/Sponsors.

### **38. VISUAL ADVERTISING**

- (a) Six ground panels each (size 10'x3' or 10'x4' or 8'x4') around the 1<sup>st</sup> Tee and 9<sup>th</sup> Green/Fairway.
- (b) Six ground Panels (size 10'x3' or 10'x4' or 8'x4') at the discretion of the Sponsor / Organizers. (only on the Peacock Course).
- (c) 18 Additional ground panels on payment of **Rs.10,000/-** per panel per day.
- (d) Tee Box Boards – two on each Tee (size 12"x24").
- (e) Back Drop and advertising panels at the Registration and Prize Distribution area.
- (f) Four Ground Panels (size 10'x3') in the Prize Distribution area.
- (g) Display of Products in promo area below Office Block is permitted. (Kiosk size not more than 10'x6').
- (h) DGC Club logo to be displayed on all Collaterals – mandatory requirement.

### **OPTION 11:**

- 39. **PEACOCK COURSE – SHOTGUN START:** For ease of conduct of Corporate/Sponsored/Alumni Events, shotgun starts are also permitted. This will not be permitted on Weekends/holidays during winter months i.e. from November to February. However, as a special case this may be permitted with the approval of the Captain at an additional Capitation Fee of **Rs 2 lacs** (to

be read in conjunction with Para 37 below. Capitation fees will be as under :-

(a) **SUMMER (APRIL TO SEPTEMBER).**

- (i) Weekdays –**Rs.2,00,000/-** per day + appl. tax
- (ii) Weekends –**Rs.3,00,000/-** per day + appl. tax

(b) **WINTER (OCTOBER – MARCH)**

- (i) Weekdays –**Rs.4,50,000/-** + appl. tax
- (ii) Weekends/holidays -**Rs.6,00,000/-** + appl. tax

40. **OTHER GUIDELINES**

- (a) Number of participants per day not to exceed **48**.
- (b) Tee Closure for four hours thirty minutes.
- (c) One Sponsor's Stall (size 10'x10').
- (d) Display of car at extra cost. Rs.1 lac + tax per day on weekdays and Rs.1.5 lac + taxes per day on weekends / holidays.
- (e) Prize Distribution Lunch/Dinner to be hosted by the sponsor at DGC using the club F&B facilities. The use of outside caterers is permissible subject to applicable Club charges.
- (f) All tent house, crockery / cutlery / glassware / Napery hire cost are to be borne by the sponsor and cleared directly with the suppliers.
- (g) All taxes, Licence Fee and Club charges payable by the sponsor.
- (h) Club payment terms will apply.
- (i) Marshals will be employed by DGC to maintain pace of play (cost to be borne by Sponsors/Organizers).

- (j) Ball spotters will be deployed on each hole to be paid by Organizers/Sponsors.

#### 41. **VISUAL ADVERTISING**

- (a) Six ground panels each (size 10'x3' or 10'x4' or 8'x4') around the 1<sup>st</sup> Tee and 9<sup>th</sup> Green/Fairway.
- (b) Six ground Panels (size 10'x3' or 10'x4' or 8'x4') at the discretion of the Sponsor/Organizers. (only on the Peacock Course).
- (c) 18 Additional ground panels on payment of **Rs.10,000/-** per panel per day.
- (d) Tee Box Boards – two on each Tee (size 12"x24").
- (e) Back Drop and advertising panels at the Registration and Prize Distribution area.
- (f) Four Ground Panels (size 10'x3') in the Prize Distribution area.
- (g) Display of Products in promo area below Office Block is permitted. (Kiosk size not more than 10'x6').
- (h) DGC Club logo to be displayed on all Collaterals – mandatory requirement.

#### **OPTION 12:**

#### 42. **PEACOCK COURSE - MEMBERS TOURNAMENTS :**

The Peacock Course can also be used for Members Tournaments. In the months of December and January, these tournaments cannot be held on weekends and holidays. Capitation fees will be as under:-

- (a) 50% of the normal Capitation Fee for the Lodhi Course.
  - (i) Weekdays -**Rs.1,25,000/-** per day + appl. tax
  - (ii) Weekends -**Rs.1,75,000/-** per day + appl. tax

43. **OTHER GUIDELINES**

- (a) Number of participants per day not to exceed 48 for Charity Tournaments.
- (b) Participants with H'cap of 24 for men and 36 for ladies only.
- (c) Maximum Tee closure will be for two hours.
- (d) (15 minutes prior to the 1<sup>st</sup> tee off and 15 minutes after the last tee off).

**OPTION 13:**

44. **PEACOCK COURSE: CLUB MEMBERS PRIVATE EVENT** : (CAPITATION FEES) Member Guest Capitation Fee will be at the prevailing club rates + Rs.15,000/- per day + applicable taxes.
45. **OTHER GUIDELINES**
- (a) No branding/display items permitted.
  - (b) Upto a maximum of 10 Four Balls (40 participants).
  - (c) Tee closure will be for two hours.
  - (d) All Taxes, Licence Fees and Club Charges as payable by the members.
  - (e) Club payment terms will apply.
  - (f) Not permitted on Weekends and holidays between November to February.
46. **VISUAL ADVERTISING** : As per Option 10 above.

**OPTION 14:**

47. **PEACOCK COURSE – JUNIOR TOURNAMENTS** :  
The Peacock Course can be used for Junior Tournaments.
- (A) **CAPITATION FEES**
- (i) Weekdays – **Rs.1,00,000/-** per day + appl. tax.
  - (ii) Weekends - **Rs.1,50,000/-** per day + appl. Tax
- (B) **OTHER GUIDELINES**
- (i) Number of participants per day not to exceed 60 for junior Tournaments.
  - (ii) Maximum Tee closure will be for two hours. (15 minutes prior to the First tee off and 15 minutes after the last tee off).



48. **COMPLIANCE / FEEDBACK REPORT** : To ensure that Tournaments are conducted as per Guidelines laid down above, the Manager Golf Operations, is to give a compliance / feedback report giving details of Capitation Fees received, hoardings displayed, number of participants, handicaps of participants, mandatory cut, Marshals and Spotters deployed on the Course. This report must be submitted to the CE and T&H Sub Committee.

**SECTION – IX**  
**TERMS & CONDITIONS**

1. **CONDUCT OF EVENTS-** A penalty of Rs.1,00,000/- will be levied on the Event Management Company/Association by the Delhi Golf Club for commercial exploitation at the Club. All MOUs signed by DGC and Vendors must have the following.
  - (a) MOU must cover the option number, number of days, branding to be displayed.
  - (b) MOU must clearly state purpose of event; professional or amateur category.
  - (c) Amateur events must use logo (presented by/supported by). In any event the word “sponsored by” will be considered a breach and will attract the above penalty.
  - (d) All MOUs must be signed by the Captain, Tournament & Handicapping Chairman, CE of the Delhi Golf Club and the Vendor.
  
2. **PAYMENT TERMS:**
  - (a) Upon confirmation in writing from Delhi Golf Club — a 50% deposit by Cheque payable to Delhi Golf Club is required to be paid within seven days.
  - (b) 2<sup>nd</sup> instalment of 25% to be paid 15 days before the event.
  - (c) Final instalment of 25% to be paid seven days before the event.
  - (d) The Club, if required, will take a refundable security deposit of Rs.1,00,000/- prior to the event for any Breach.

## **SECTION – X**

### **ETIQUETTE / BEHAVIOUR ON THE COURSE**

#### **1. SAFETY**

- (a) Players should not play until the players in front are out of range.
- (b) Players should ensure that no one is standing close by or in a position to be hit by a club, a ball or any stones, pebbles, twigs or the like when they make a stroke or practice swing.
- (c) Players should always alert green staff nearby or ahead when they are about to make a stroke that might endanger them.
- (d) If a player plays a ball in a direction where there is a danger of hitting someone, he should immediately shout a warning. The traditional word of warning in such situations is “fore”.

#### **2. CONSIDERATION FOR OTHER PLAYERS:**

- (a) Players should always show consideration for other players on the course and should not disturb their play by moving, talking or making unnecessary noise.
- (b) Players should ensure that any electronic device taken onto the course does not distract other players.
- (c) On the tee box, a player should not tee his ball until it is his turn to play.
- (d) Players should not stand close to or directly behind the ball, or directly behind the hole when a player is about to play.

#### **3. ON THE PUTTING GREEN**

- (a) On the putting green, players should not stand on another player’s line of putt or, when he is making a stroke, cast a shadow over his line of putt.

- (b) Players should remain on or close to the putting green until all other players in the group have holed out.
- 4. **SCORING** : In stroke play, a player who is acting as a marker should, if necessary, on the way to the next tee, check the score with the player concerned and record it.
- 5. **PACE OF PLAY (PLAY AT GOOD PACE)**
  - (a) Players should play at a good pace. The Committee may establish pace of play guidelines that all players should follow.
  - (b) It is a group's responsibility to keep up with the group in front. If it loses a clear hole and it is delaying the group behind, it should invite the group behind to play through, irrespective of the number of players in that group. Where a group has not lost a clear hole, but it is apparent that the group behind can play faster, it should invite the faster moving group to play through.
- 6. **BE READY TO PLAY** : Players should be ready to play as soon as it is their turn to play. When playing on or near the putting green, they should leave their bags or carts in such a position as will enable quick movement off the green and towards the next tee. When the play of a hole has been completed, players should immediately leave the putting green.
- 7. **PRIORITY ON THE COURSE** : Unless otherwise determined by the Committee, priority on the course is determined by a group's pace of play. Any group playing a whole round is entitled to pass a group playing a shorter round.
- 8. **CARE OF THE COURSE** : BunkersAfter playing from a bunker, players should carefully smooth over all holes and footprints made by them or by others. If a rake is within reasonable proximity of the bunker, the rake should be used for this purpose. The players must

advise the Caddies as well, to ensure the same on their behalf.

9. **REPAIR OF DIVOTS, BALL-MARKS AND DAMAGE BY SHOES**

Players should carefully repair any divot holes made by them and any damage to the putting green made by the impact of a ball (whether or not made by the player himself). On completion of the hole by all players in the group, damage to the putting green caused by golf shoes should be repaired.

10. **PREVENTING UNNECESSARY DAMAGE**

- (a) Players should avoid causing damage to the course when taking practice swings or by hitting the head of a club into the ground.
- (b) Players should ensure that no damage is done to the putting green when putting.
- (c) In order to avoid damaging the hole, players and caddies should not stand too close to the hole and should take care during the handling of the flagstick and the removal of a ball from the hole. The head of a club should not be used to remove a ball from the hole.
- (d) Players should not lean on their clubs when on the putting green, particularly when removing the ball from the hole.
- (e) The flagstick should be properly replaced in the hole before the players leave the putting green.
- (f) Local notices regulating the movement of golf carts should be strictly observed.

**SECTION – XI**  
**FINANCIAL AUTHORITIES**

**1. APPROVAL AUTHORITIES (BOTH CAPEX/OPEX)**

<b><u>Heading</u></b>	<b><u>Approving Authorities</u></b>	<b><u>Documents Required</u></b>
Up to Rs.20,000/-	HOD's /FC	A proper bill duly signed by respective HOD is required.
Rs.20,000/- to Rs.50,000/-	HOD's/FC/ CE	2 quotations to be provided by Purchase Department. KYC Documents will be required in case of new vendor.
Rs.50,000/- to Rs.2 Lacs	HOD's/FC/ CE	3 quotations to be provided by Purchase Department. KYC Documents will be required in case of new vendor.
Rs.2lacs & Above	HOD, FC & CE, Treasurer/ Captain	3 quotations will be mandatory. KYC Documents will be required in case of new vendor.

**2. FOR LADIES SECTION**

<b><u>Heading</u></b>	<b><u>Approving Authorities</u></b>	<b><u>Documents Required</u></b>
Up to Rs.2 Lacs	Lady Captain/ FC & CE	All supporting documents should be attached with the bill(s) to release the payment.

3. **NON-BUDGETED EXPENSES (CAPEX & OPEX):  
FINANCIAL LIMITS – ONLY IN CASE OF  
EMERGENCY / URGENT CASES**

- (a) All non-budgeted expenses up to Rs.2 lacs to be incurred after approval of CE and Sub Committee Chairman.
- (b) Beyond Rs.2 lacs, non-budgeted expenses to be incurred after approval of CE, Sub Committee Chairman, Treasurer/Captain.

## **BYE-LAWS**

The General Committee (Committee) of the Delhi Golf Club Ltd. under the power vested in it by Articles 21, 50 & 56 of the Articles of Association hereby adopts the following bye-laws and subsequently amended/substituted from time to time. These Bye-Laws will come into force with immediate effect.

These Bye-Laws must be read in conjunction with Articles of Association of the Club & nothing stated herein will supersede/override the Articles of Association.



**THE DELHI GOLF CLUB**

**BYE-LAWS**

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## SECTION- I

### INTERPRETATION

#### **1. IN THESE BYE LAWS:**

- (a) Unless the context otherwise requires, words or expressions contained herein shall have the same meaning as in the Articles of Association of the Club.
- (b) “**Annexe**” means the buildings annexed to the Club House within the premises of the Club comprising the Men’s Changing Room and the food and beverage seating area.
- (c) “**Annual General Meeting**” means the Annual General Meeting of The Delhi Golf Club.
- (d) “**Bye-Laws**” means the bye-laws of The Delhi Golf Club, as amended from time to time.
- (e) “**Card Room**” means the card room situated within the premises of the Club.
- (f) “**President**” means a person elected to the General Committee in the capacity of President of the Club, in accordance with the Articles of Association of the Club.
- (g) “**Captain**” means a person elected to the General Committee in the capacity of Captain of the Club, in accordance with the Articles of Association of the Club.
- (h) “**Chief Executive**” (CE) means a person appointed as Chief Executive of the Club and being an ex-officio member of the General Committee, in accordance with the Articles of Association of the Club.

- (i) **“Club House”** means the club house situated within the premises of the Club.
- (j) **“Golf Course”** means the golf courses of the Delhi Golf Club, and includes the Lodhi Course and the Peacock Course.
- (k) **“Lodhi Course”** means the main 18-hole golf course of the Club.
- (l) **“Peacock Course”** means the short 09-hole golf course of the Club.
- (m) **“Health Club”** means the health club, including the gymnasium and steam room, situated within the premises of the Club.
- (n) **“Lounge”** means the lounge situated within the premises of the Club.
- (o) **“Main Bar”** means the main bar situated within the premises of the Club.
- (p) **“Party Room”** means the party room situated within the premises of the Club.
- (q) **“Pub”** means the pub situated within the premises of the Club and accessible by Members and guests of the Club in accordance with the rules of the Club.
- (r) **“Swimming Pool”** means the swimming pool situated within the premises of the Club.
- (s) **“Talent Member”** means a person between the age of 10 and 18 years, to whom privileges are granted in accordance with the rules of the Club.
- (t) **“USGA”** means the United States Golf Association.
- (u) Unless otherwise specified herein:
  - (i) Words denoting the singular number include the plural number and vice versa, words denoting the masculine gender include the feminine

gender and words denoting persons include corporations.

- (ii) Words or expressions contained in these Bye-Laws which are not defined in these Bye Laws but are defined in the Articles of Association shall have the same meaning as in the Articles of Association.
- (iii) Headings are inserted for convenience only and do not affect the construction of these articles.

## SECTION - II

### ADMINISTRATION OF THE CLUB

1. **BYE-LAWS AND THE RULES** : All Members and/or other users of the Club shall adhere to the terms of the Bye-Laws and the rules made by the General Committee from time to time.
2. **FUNCTIONARIES** : To ensure proper management and administration of the Club, the Club shall designate specific roles to the following functionaries:
  - (a) **PRESIDENT**:
    - (i) The President shall be the head of the Club and shall preside over all meetings of the General Committee, the Annual General Meeting, and the Extraordinary General Meetings.
    - (ii) The President shall represent the Club and General Committee at all formal and official occasions.
    - (iii) The President shall uphold the Constitution of the Club. The President shall encourage and promote effective communications with the Members of the Club and the members of the General Committee.
  - (b) **CAPTAIN** : The Captain shall work under the direction of the General Committee and shall be responsible to it in all matters relating to the affairs of the Club. He will provide guidance to the CE as needed.
  - (c) **CHIEF EXECUTIVE (CE)** : The Chief Executive of the Club will be an ex-officio member of the General Committee and will report to the Captain. The Chief Executive of the Club is the Executive and Administrative head of the Club and responsible for the total operations, all employees and implementation of all GC decisions of the Club. The



CE will be appointed by the General Committee and will also be responsible to the General Committee. The CE shall be responsible for ensuring that the Bye-Laws and rules framed by the GC are adhered to. He may suggest modifications as may be required for the smooth functioning of the Club.

- (d) **TREASURER** : The Treasurer shall be the chairman of the Finance Committee. The Treasurer shall be responsible for the periodic overview of financial performance and cash flows with reference to the budgets approved by the General Committee and an overview of the financial status of the Club at a macro-level. He shall be responsible for timely finalization of audited accounts of the Club. He will report to the General Committee about the P&L of each department every quarter. He will also present the report of the internal auditor with compliance report.

3. **GENERAL COMMITTEE** : Responsibilities of General Committee and Sub Committee :-

- (a) It is the responsibility of the General Committee to further the objectives for which the Club was formed. The focus of the General Committee shall be to strive for the development and well-being of the Club. It shall ensure that the governance and management of the Club is in line with international best **practices** and that the Club complies with all statutory rules and regulations in force from time to time. It shall assess the long terms development plans of the Club and take decisions accordingly.
- (b) The General Committee shall exercise all necessary powers including deciding all policy in relation to the running of the Club and planning for its future, and framing Bye-Laws for the operation of the Club. It shall monitor progress towards timely and effective

achievement and implementation of objectives, policies and strategies for the benefit of the Club.

- (c) The General Committee shall have the powers to establish sub-committees as it deems fit from time to time and shall delegate to it, such powers as it considers appropriate. The Captain shall recommend to the General Committee the names for appointment as Chairman and members of sub-committees. An updated list of sub-committees and details of its members shall be available with the Club Secretariat. Sub-committees shall be recommendatory bodies and shall make specific recommendations on various matters to the General Committee. The final decision-making power with respect to any issue shall vest with the General Committee.
- (d) The Chairman of respective Sub Committee (s) in consultation with the Captain of the Club are authorized to finalize the names of Members of the Committee and invite two or more members of the Club onto the Sub Committee as constituted from time to time, for attendance as such meeting (s) as invitees. The invitees who attend Sub Committee meetings would be considered as “observers” and would not have voting rights. Every sub-committee shall have at least 3 General Committee members including the Chairman of that particular sub-committee for the purpose of a quorum. All members of the General Committee are entitled to attend sub-committee meetings. The Chairman of each sub-committee shall make a report at the General Committee meetings. Meetings of the sub-committees shall be called by the Chief Executive (CE) as needed.
- (e) The sub-committees may take advice from experts who are members of the Club on any specific issue. The General Committee shall appoint atleast the following sub committees: -
  - (i) Greens Committee

- (ii) Food and Beverages Committee
  - (iii) Finance & Audit Committee
  - (iv) Membership Committee
  - (v) Tournament & Handicapping Committee
- (f) The General Committee can appoint other sub committees as required from time to time.

#### 4. **MEETINGS OF THE GENERAL COMMITTEE (GC)**

- (a) The General Committee shall hold at least one (1) meeting every six calendar months every year.
- (b) Any three members of the General Committee may/or the Chief Executive on the requisition of such members shall, at any time, summon a meeting of the General Committee.
- (c) A minimum of seven (7) days' notice in writing will be given to all members of the General Committee at their addresses registered with the Club, either by hand delivery or by post or by electronic means, prior to the convening of a meeting of the General Committee, with a statement of the business to be transacted at the meeting. However, a meeting may be held at shorter notice to transact urgent business.
- (d) Questions arising at any meeting of the General Committee will be decided by consensus or majority of votes.
- (e) In case of an equality of votes, the chairperson of the meeting will have a second or casting vote.
- (f) Procedure for Election of the General Committee
  - (i) The present General Committee shall appoint a Chief Returning Officer (CRO) at least one month prior to the Annual General Meeting.

Preparations and conduct of elections will be the responsibility of the CRO under the guidance of the General Committee, and the Captain and the CE shall provide all necessary assistance to the CRO.

- (ii) The list of permanent Members will be compiled and made available to all concerned before elections.
  - (iii) Entry to the Polling Area will only be allowed on the basis of membership RFID (Radio-frequency identification) card issued by the Club.
  - (iv) Counting of votes will be done under the supervision of the CRO. The Returning Officer shall announce the results immediately on completion of the counting or delegate this responsibility to anyone he so selects.
  - (v) In case of two candidates for the General Committee getting the similar number of votes, best of three tosses of the Coin will be considered as winner
  - (vi) In pursuance of the provisions of Companies (Appointment and Qualification of Directors) Rules, 2014 and amendment thereof, consent of the General Committee be and is hereby accorded to extend support to the person(s) who do not have valid Director Identification Number (DIN) but wish to stand at the election for membership of General Committee at ensuing Annual General Meeting of the Club, to make an application for allotment of DIN
  - (vii) Further their appointment shall be subject to their election at ensuing Annual General Meeting of the Club.
5. **LADIES SECTION** : To promote and encourage the game of golf for girls and ladies, a ladies' section has been established, not being inconsistent with the

objectives of the Club. The Ladies section shall organize itself within the framework of the Articles and Bye-Laws of the Club. The ladies' section shall formulate appropriate rules for administering their day-to-day activities, which will be approved by the General Committee. The Ladies' Captain will be an invitee to the General Committee. The accounts of the ladies' section will be a part of the accounts of the Club.

## SECTION - III

### MEMBERSHIP

1. **APPLICATION FOR MEMBERSHIP** : Every candidate seeking to be a Member of the club shall deposit **the Processing Fee** along with the application (Active / Inactive) form to the Club for consideration as follows :-
  - (a) For applicants who had applied before 1997 and had not paid the enhanced registration fee, his / her application became 'Inactive'.
  - (b) To activate the application, the applicant would require to pay enhanced registration fee plus 10% compound interest at the same rate as applicable in the year 2006 and they will lose one-year seniority from the date of original application.
  - (c) The request received from the applicant for payment of enhanced registration payment will be put up before the Membership Sub Committee for approval.
  - (d) On receipt of the payment of enhanced registration payment plus compound interest, application will be made 'Active'.
  
2. **GOLF TEST** :
  - (a) All applicants for membership who do not have a valid handicap from any recognized club **will** be required to undergo a Golf Test with one nominated member of the General Committee. On the recommendation of **the** General Committee member, the concerned applicant could be considered as having passed his/her golf test in order to be admitted as a Member.
  - (b) To ensure the correctness of the Handicap Certificate/Cards submitted by an applicant, the same will be verified by the Chairman Membership Sub Committee and the Captain.

- (c) For upgradation from 'C' to 'M/W' the following criteria needs to be fulfilled.
    - (i) Seniority from the Date of Election as C Member
    - (ii) H' cap 12 or better for gents and 16 or better for ladies on the Peacock Course.
    - (iii) H' cap 18 or better for gents and 24 or better for ladies on the Lodhi Course.
    - (iv) H' cap 18 or better for gents and 24 or better for ladies on any recognized 18 Holes Course having a length of 6,000 yards for gents and 5,000 yards for ladies.
  - (d) For upgradation from "Mid-Week" to "A", the following criteria needs to be fulfilled-
    - (i) Seniority of becoming Mid-week member.
    - (ii) H'cap 18 or better for gents and 24 or better for ladies on the Lodhi Course in the last three months).
    - (iii) H'cap from a recognized 18 Holes Course having a length of 6000 yards for gents or 5000 yards for ladies are also accepted.
    - (iv) Playing regularly (at least 20 cards in last one year from the date of upgradation).
3. **ENTRANCE FEE** : The entrance fee and security deposit for the applicants selected for membership shall be determined by the General Committee and specified in the applicable rules.
4. **SUBSCRIPTION** : Members will be charged Subscription at the rates determined by the General Committee and specified in the applicable rules.

## SECTION - IV

### TENURE ASSOCIATE MEMBERS

1. The categories for Tenure **Associate** Membership will be as under: -

- (a) Foreign Tenure (FT)
- (b) NRI Tenure (NT)
- (c) Government Tenure (GT)
- (d) Corporate Tenure (CT)
- (e) Honorary Tenure (HT)

2. Further each category will be subdivided into 'A', 'Midweek' & 'C' type of membership depending upon handicap.

3. **FOREIGN / NON-RESIDENT INDIAN (NRI) TENURE**

- (a) On completion of six years as an FT or NT Member, if a person wishes to continue as a Member, he/she shall be required to re-apply for his/her Foreign Tenure/NRI Tenure Membership.
- (b) The handicap criteria for enjoying playing facilities would be based on the type of membership held by the FT/NT Members as under: -
  - (i) **FT/NT-A**: Those having a handicap of 14 or better for Men and 16 and better for ladies on the Lodhi Course.
  - (ii) **FT/NT-Mid-week**: Those having a handicap of 15-18 for Men and 17-24 for ladies on the Lodhi Course on all days of the week except Saturdays/Sundays and Public holidays. On Saturdays/Sundays and holidays they can play only on the Peacock Course.



- (iii) **FT/NT-C:** Those having handicap of 19 or above for Men or 25 and above for Ladies on all days of the week on the Peacock Course.
- (c) Other than playing privilege, FT/NT members would be entitled to the use of other facilities of the Club except the Health Club, Swimming Pool, Card Room etc. for usage of which additional fees as provided in the applicable rules would be payable.
4. **ENTRANCE FEE :** FT/NT Members as determined by the General Committee and specified in the applicable rules from time to time. **An entrance fee and subscription would be charged from them.**
5. **GOVERNMENT TENURE MEMBERS :** Handicap criteria for GT Members shall be as under:
- (a) **GT-A** — Those having a handicap of 14 or better for men and 16 or better for ladies - On the Lodhi Course as also the Peacock Course.
- (b) **GT M/W** — Those having a handicap of 15 -18 for men and 17-24 for Ladies - On the Lodhi Course on all days of the week except Saturdays, Sundays and Public Holidays.
- (c) **GT-C** — Those having handicap of 19 or above for men and 25 or above for ladies - On all days of the week on the Peacock Course.
6. **CORPORATE TENURE MEMBERSHIP :**
- (a) Corporate membership will be offered to Companies with a turnover of Rs.250 crores and above annually for manufacturing unit **and** Rs.25 crores or above for consultancy. The fees applicable for corporate membership shall be set out in the applicable rules. Such fees shall be levied in addition to applicable taxes, for two nominees for five years. In addition, Subscription as applicable will be levied. The respective companies shall be responsible for the outstanding dues of their nominees.

- (b) Nominees under this category would be accepted subject to their being golfers and will be authenticated by Handicap Certificate/Golf Test.
  - (c) The Corporate nominee could be the Director/employees/advisors/ consultants of the Company.
  - (d) Monthly bill is sent to the single corporate entity at its registered address and the corporate house would be responsible for overall outstanding payments to the Club. In other words, the Corporate Entity / Member will be solely responsible for clearing the outstanding dues for its nominees.
  - (e) The Club shall reserve the right to take appropriate action against the Corporate Member / Entity for any default or infringement/ violations of Club rules and shall not be required to correspond or entertain any request by any individual nominee of the Corporate Member / Entity.
7. **HONORARY MEMBERS** : Honorary Membership may be granted to seven persons at any given point of time, who, at the time of being granted honorary membership hold any of the following offices: -
- (a) Union Minister of Urban Development
  - (b) Cabinet Secretary
  - (c) Lt. Governor, Delhi
  - (d) Chief of the Army Staff
  - (e) Chief of the Air Staff
  - (f) Chief of the Naval Staff
  - (g) Chief Minister, Delhi
  - (h) Chief Secretary, Delhi
  - (i) Police Commissioner, Delhi

- (j) Chairman NDMC
- (k) Chief Justice, Delhi High Court
- (l) Secretary, M/o Urban Development
- (m) Hon'ble Minister of Sports
- (n) Principal Advisor to PM of India.

## SECTION - V

### DEPENDENTS / SENIOR DEPENDENTS

#### 1. MEMBER'S CHILDREN :

- (a) Parents and members who bring their children below the age of eight years to the Club are responsible for the behavior of the children (at all times) while they are in the club premises. **Children must adhere to the Dress Code as applicable at all times.** The following sections of the Club premises are out of bounds for children at all times:
  - (i) Main Bar
  - (ii) Card Room
  - (iii) Pub
- (b) Children below the age of eight years are not allowed in the **Dining Hall** during lunch hours and children below the age of 13 years are not **permitted in Dining Hall** during dinner hours.
- (c) Any person below the age of 21 years is not permitted in the Main Bar or **Pub at any time.**
- (d) Registered dependent children are allowed to use Annexe facilities while playing golf.

## 2. **SENIOR DEPENDENTS** :

(a) Senior Dependents/Green Fee players below the permissible age are not allowed to consume liquor in the Club premises in accordance with the Excise rules.

(i) **Advance Entrance Fee From All Senior Dependents** : Prior to December 2014 (SD-**Applied in Time**), the following options are available to those senior dependents who applied in time:

(aa) To pay Rs.1.5 lacs and no further entrance fee to be recovered whenever they get membership or;

(ab) Not to take up the time bound offer as mentioned above and having to pay the prevailing entrance fee whenever the membership **is awarded** in future.

(ac) The amount paid will be refundable (without interest) in case the Senior Dependent wishes to withdraw or upon his death.

(ii) **From December 2014 to December 2015 (SD-Applied in Time)**

(aa) Those who have already paid advance entrance fee, no further demand for entrance fee will be made whenever their membership comes up in future.

(ab) (ab) The amount paid will be refundable (without interest) in case the Senior Dependent wishes to withdraw or upon his/her death.

(iii) Senior Dependents who applied late (SD-AL) as per the one-time window: in 1992, and who have been provided the SD Card, were required to pay Rs.1.5 lacs as advance entrance fee, and the

option of staying as-is where-is was not available to them and the amount is not refundable.

- (iv) **January 2016 onwards [For both Senior Dependents applied in time (SD – IT) & Senior Dependents applied late (SD- AL)] :** If the Senior Dependent applies for Senior Dependent Card on or after January 2016, they would have the following options:

(aa) To get Senior Dependent Card, the Senior Dependent will be required to pay as advance, 50% of the then applicable Entrance Fee and whenever the Senior Dependent's membership comes up, the Senior Dependent will be required to pay the full entrance fees less amount paid on getting Senior Dependent Card or;

(ab) The Senior Dependent can pay 100% of the Entrance Fees prevailing on date of becoming a Senior Dependent and then the amount is frozen i.e. no further amount on account of Entrance fees will be recovered from the Senior Dependent whenever he/she gets full membership.

(ac) The amount paid will be refundable (without interest) in case the Senior Dependent wishes to withdraw or upon his death.

(ad) The facilities of the Club shall not be extended to spouse of a deceased senior dependent.

3. **INTRODUCTION OF DEPENDENTS** : The following categories of Members are not allowed to introduce Dependents.

- (a) Corporate Tenure Members
- (b) Government Tenure Members
- (c) Honorary Members

(d) (d) **Golf Playing Dependents**

(e) **(e)** **Senior Dependents**

## **Section - VI**

### **LODHI & PEACOCK COURSE**

#### **1. GOLF COURSE**

Tee off timings and Course closure timings will be determined by the General Committee and specified in the applicable rules.

#### **2. HANDICAP**

Only Green Fee players with a handicap of 18 or better for gents and 24 or better in the case of ladies will be allowed to play on the Lodhi Course. Others may play on the Peacock Course.

#### **3. USE OF PUB/ANNEXE BY GREEN FEE PLAYERS**

Timings for use of the Pub/Annexe by Green Fee players will be as determined by the General Committee and specified in the applicable rules. Use of Range Balls on the Golf Course is prohibited.

#### **4. USE OF MOBILE PHONE ON COURSE**

Mobile phones must be kept switched off or on silent mode at all times on the Golf Course. In case a player is disturbed by the ring tone of a co-players' mobile phone, he/she may replay the stroke.

#### **5. INTRODUCTION OF GUESTS ON THE GOLF COURSE**

(a) Guests must be accompanied by the Member.

(b) Guests must follow handicap restriction of 18 (men)/24 (ladies) on the Lodhi Course.

Members will be responsible for correctness of guests' handicap.

- (c) Members will be responsible for conduct of his/her guests.
- (d) A Member can introduce only 12 guests on the Golf Course during winter months (01 November – 28 February)
- (e) A particular individual can be introduced as a Member's guests on the Golf Course 36 times in a year starting 01 April to 31 March, out of which a maximum of 18 times a person can be introduced as a guest on the golf course in winter months (October to March) subject to a maximum of four times in a calendar month.
- (f) Senior Dependents can introduce guests on **the** Peacock Course. However, the "member's guest's fees" charges shall be levied upon them. The restrictions on the number of guests that can be introduced by a member as applicable to the Lodhi Course will also apply to the Peacock Course.
- (g) Green Fee shall be payable by Members, non-Members and guests at the rates determined by the General Committee and specified in the applicable rules.

## **6. GUIDELINES FOR GREEN FEE PLAYERS**

- (a) Men with a handicap of 18 or better and ladies with a handicap of 24 or better are permitted to play on the Lodhi Course.



- (b) Usage of Annexe facilities including the players Changing Room is permitted only during the course of playing a round/practice.
- (c) Usage of 'Pub' is permitted up to 8.00 P.M. only.

## **7. HIRE CHARGES FOR GOLF CART**

- (a) Golf Carts may be hired at the rates determined by the General Committee and specified in the applicable rates.
- (b) No cash payment will be accepted for hiring of golf carts at the Golf Cart Booking Counter. Members are required to sign for the golf cart and Green Fee players are required to pay at the Cash Counter. It is mandatory that the person hiring the golf cart should be playing in the four-ball that uses the golf cart so hired.

## **8. GOLF BAG STORAGE RATES**

Golf Bag may be stored at the rates determined by the General Committee and specified in the applicable rules.

## **9. PRACTICE DRIVING RANGE (PDR) / PRACTICE CHIPPING RANGE (PCR)**

- (a) Use of PDR/PCR is chargeable at the rates determined by the General Committee and specified in the applicable rules.
- (b) Only authorized Teaching Professionals are permitted to Coach at the PDR/PCR area.

## **10. COACHING CHARGES**

Coaching charges shall be payable based on the categories of coaches at the rates determined by

the General Committee and specified in the applicable rules.

## **11. GOLF ETIQUETTE**

All Members, Dependents, visitors and guests shall follow the code of etiquette as set out in the applicable rules. In addition, they should replace divots, repair pitch marks on greens, smooth out bunkers and not cause any inconvenience to other persons using the Golf Course including standing on the Tee when it is not their turn.

## **12. ORDER OF PLAY**

- (a)** Two ball flight starting at any other time other than the normal tee offs on week days and at any time on weekends and holidays shall have no priority whatsoever.
- (b)** The right of starting at the 1<sup>st</sup> and 10<sup>th</sup> teeing grounds shall be governed by and shall accrue to players according to the order in which their names are entered on a Time-sheet. When a Time-sheet is not in use, the right to starting shall be according to the order in which all players arrive at the 1<sup>st</sup> or 10<sup>th</sup> Tee.
- (c)** If any group is not on the teeing ground at the designated time or the group or flight is not complete and present at the teeing ground as soon as the preceding group has teed off, the players/group shall lose their right of precedence.
- (d)** If a player is not on the teeing ground and his group has already teed off, he/she shall join

the group on the Golf Course and shall have no other priority.

- (e) Players in club matches and competitions shall always have right of way starting over other players in private matches and the group in front shall give a pass.
- (f) On occasions when a starter is present, players shall abide by his instructions for starting. The starter will have discretion to re-arrange times as he considers fit and in the interest of good order and in fairness to all players.
- (g) In case the play could not start on time due to rain/fog etc., at the time of re-starting the play, the time sheet originally prepared will be followed. The four/three ball who could not tee off on the time allotted to them, will start from the tee at which they were supposed to be at the time of re-starting.
- (h) The President and the Captain of the Club will have right of way at the 1<sup>st</sup> and 10<sup>th</sup> Tees over other players, whether entered on the Time Sheet or not.
- (i) The General Committee may in their discretion frame rules with regard to Time sheets and such rules will continue to be displayed on the Club Notice Board for a period of 30 days after they are framed. The General Committee may allocate certain times on the Time-sheets for club matches and competitions or for any other purpose as they deem fit.

- (j) No player may start at any place on the Golf Course other than at the 1<sup>st</sup> and 10<sup>th</sup> teeing grounds or as decided by the Committee from time to time.
- (k) No player shall play on the Golf Course without signing the Starter's Register.

### **13. PRIORITY OF PLAY**

- (a) Players in Club Matches and Competitions shall have the right of play over all other players and shall, on request, be allowed to go through notwithstanding the fact that the preceding group may be keeping its proper place on the Golf Course.
- (b) Four-ball and three-ball matches may start at any time subject to the Time-sheet, if any. On weekdays, the two-ball flight (tournaments) will have precedence over four-ball and three-ball matches and shall be entitled to pass on request.

### **14. RULES OF GOLF**

The latest rules for the game of Golf for the time being as prescribed by the Royal & Ancient Club of St. Andrews, shall govern rules of play at the Club, along with the Local Rules in **force**, in addition to other rules as may be framed by the General Committee.

### **15. PLAYING PRIVILEGES ON LODHI COURSE**

- (a) **FROM 01 APRIL TO 15 OCTOBER**
  - (i) 'A' Members, Mid-week Members.
  - (ii) All Tenure 'A' and Mid-week members.

- (iii) Guests/Green fee players with handicap of -18 & below for men & 24 or below for ladies.
- (iv) 'C' members up to -12 handicap or below.
- (v) Spouse of 'A'/Mid-week Members with handicap of -24 or below (Ladies) & 18 or better (Gents.)
- (vi) Professionals as approved by the Captain.

**(b) FROM 15 OCTOBER TO 30 NOVEMBER & FROM 01 FEBURARY TO 31 MARCH**

**(Saturdays/Sundays & Holidays**

**\*\*2A+2(other)\***

**(c) FROM 01 DECEMBER TO 31 JANUARY**

**Saturdays/Sundays & Holidays**

**\*\*3A+1(other)\***

**(i) Here other means as explained under:**

-

- (aa) Guests with handicap of -18 & below for men and 24 or below for ladies- 'C' members upto -12 handicap or below.
- (ab) Spouse of 'A' Members with handicap of -24 or below (Ladies) & 18 or better (Gents)
- (ac) Professionals as approved by the Captain.

- (ad) Mid-week Members with a handicap of -18 or below for men and 24 or better for ladies.
- (ii) \*\* 'A' above means the following: -
  - (aa) All 'A' Permanent Members.
  - (ab) Special & Tenure 'A' Members.
  - (ac) Mid-week prior to 31 December 2000 with handicap of -18 or better.
  - (ad) Mid-week prior to December 2001 with handicap of -6 or better.
  - (ae) Date for Mid-week members to be decided from time to time.
  - (af) No SD/SL Card Holders – unless as approved by the Captain.

**Further:**

- (ag) The Captain is authorized to grant playing rights to 15 persons on each of the Courses (Lodhi and Peacock). These persons will be treated as casual members with concessional fees for the day.
- (ah) The facility to play on the Lodhi Course/Peacock Course will be at concessional fee of **Rs.200/-**, irrespective of number of holes played and will not be valid on week-ends/public holidays from 1st December to 28th February.
- (d) **FROM 01 NOVEMBER TO 31 MARCH (APPLICABLE FOR OTHERS)**

## **LODHI COURSE**

### **Weekdays**

- (i) Dependents with a handicap of -6 & under on the Lodhi Course.**

Permitted Tuesday to Friday.

(Not on holidays & weekends).

- (ii) IGU top 5 Men and Ladies**

Juniors/Sub-juniors                      Girls/Boys  
(Permitted Tuesday to Friday only.  
(Holidays & weekends not permitted)

- (iii) 'C' Members/ Senior Dependents & Talent Members with a handicap of -6 and below on the Lodhi Course.**

Permitted Tuesday to Friday.

(Not on holidays & weekends).

## **16. PACE OF PLAY**

To enable maximum utilization of the Golf Course by our members, the following Regulations will be enforced.

- (a)** A group NOT ready to tee-off at its allotted booked time shall lose its place.
- (b)** A two ball has no standing on the Golf Course except for tournaments.
- (c)** A group that is NOT READY to Tee-off by the time the Group ahead has finished playing their second shots, shall be deemed to be "Out of Position". Such a Group shall lose its place on the course for the day.

- (d)** On every putting green on the Lodhi Course, it is mandatory to concede the next stroke for a ball lying within or touching the line of the marked circle. This rule is applicable only on weekends and holidays.
- (e)** If play cannot commence on the 1<sup>st</sup> and the 10<sup>th</sup> Tees at the scheduled time as notified in the 'Booking Roster' for reasons of fog, inclement weather, or any other unforeseeable reason, the following procedure will be adopted by the Starters: -

  - (i)** The course will be declared 'closed' after obtaining permission of the Captain or any other member of the General Committee so authorized by the Captain.
  - (ii)** All timings allotted to Members prior to the time when the Golf Course re-opens will stand cancelled and play will commence at the nearest notified booked time— at the discretion of the Starters.
  - (iii)** Those who have lost their time on account of closure of the Golf Course may however commence play at the hole they would have been at the time of the re-opening of the Golf Course as long as the 'cross-over' time has not lapsed i.e. within the first 137 minutes of the first starting time.
- (f) Timings-**

  - (i)** Average normal timings taken per hole to complete a round is printed on the Score Card.



- (ii) Total time for completion of round therefore should not exceed **4 hours 33 minutes**. Repeated defaulters will be termed as 'SLOW PLAYERS', and will not be given priority time. Such players may be penalized to play as the last four ball for a period of one month.
- (g) Players should not stop for refreshments after the 5<sup>th</sup> hole and must proceed to Hole No. 6 directly.
- (h) Normally 72 four balls per day can be accommodated on the Lodhi Course for the play of full 18 holes during the 'Winter Period' from 1<sup>st</sup> December to 15 February. In case a member has booked his slot and did not turn up without informing the Starter 24 hours prior to his booking, he/she shall be liable to a penalty as determined by the Committee from time to time.

## **SECTION VII GENERAL**

### **1. CONDUCT OF CLUB EMPLOYEE**

- (a)** All instructions to the staff of the Club and/or any contractors/vendors, on policy issues will be routed only through Captain or the Chief Executive.
- (b)** The conduct of a Club employee shall in no instance be made a matter of personal reprimand/action by any member. All complaints regarding the behavior and conduct of Club employee shall be made in writing to the Chief Executive or Captain of the Club who shall enquire into the circumstances of the case and take action as may be considered necessary and advise the member concerned.
- (c)** Complaint/Suggestion Books are provided at various locations of the Club, such as Reception, Annexe, Pub, Caddy Master's Hut etc. Members may register their complaints/suggestions in the Complaint Book.
- (d)** No Member, Visitor, Dependent or guest shall give any money, fee or gratuity to any employee of the Club nor shall the latter receive the same on any pretext whatsoever. Infringement will invoke disciplinary action against the concerned person.
- (e)** Those members wishing to tip staff may leave their tips in the tipping boxes kept at prominent places.

## **2. MEMBERS DOMESTIC EMPLOYEES (MDE)**

- (a)** Members Domestic Employees (MDE) such as ayahs, drivers, attendants etc. while they are in the club premises shall be subject to and shall obey, the lawful orders given to them by the Captain, Chief Executive or any Office bearer or authorized officer of the Club and it shall be the duty of members to instruct MDE accordingly.
- (b)** MDE are not permitted in the areas demarcated for Members. Also, MDE shall not be signed in as guests of the Members. They will abide by all rules and regulations framed by the Club from time to time.

## **3. GUESTS**

- (a)** Visitors/guests may be introduced into the Club premises and Golf Course. The member shall be responsible for entering the name of his/her guest(s) together with his own name in the register as follows:-
  - (i)** In case of those playing golf, in the guest register kept with the starter;
  - (ii)** In case of those using the Swimming Pool, in the register kept at the Swimming Pool;
  - (iii)** In case of those using Pub/Annexe, in the register kept at these locations.
  - (iv)** In case of those using Main Bar/Dining Room or Party Room, in the Register kept at the Entrance with the Receptionist.

- (b) Penalty for breach of **this** rule will be fixed by the General Committee from time to time.
- (c) Apart from the Golf Course, an individual can be introduced as a guest a maximum of 60 times a year in the club and Rs.500/- be charged from members per visit of guests beyond 48 times. The member introducing the guest will be responsible to ensure that his/her guest does not exceed the limit and in case of violation, Disciplinary action would be invited.
- (d) The bridge playing members are permitted to bring two players on a bridge table as guests. The guest may be introduced in the Swimming Pool as per Club rules in force from time to time.
- (e) Further, no **MDE** and private coaches can be signed in as guests.
- (f) **GUEST CHARGES**
  - (i) Members and Senior Dependents may introduce guests in the Club as per the charges determined by the General Committee and specified in the applicable rules.
  - (ii) Members must register their guests on arrival or prior to entertaining them. Appropriate penalty rates as determined by the General Committee and specified in the applicable rules will be charged to the Members for not having registered his/her guest.
  - (iii) The General Committee may prescribe certain days as free days for Guests in

the Club, and up to four guests can be introduced to the Club free of charge. Normal charges will apply for upto four guests as determined by the General Committee and specified in the applicable rules.

- (iv) Members will be responsible for the behavior of their guests.

#### **4. SWIMMING POOL**

- (a) Members and their guests shall use the Swimming Pool subject to strict compliance with the detailed rules and regulations framed by the General Committee.
- (b) The charges for the use of Swimming Pool will be determined by the General Committee and specified in the applicable rules.
- (c) Swimming Pool Timings:

Swimming Pool will remain open from **7 AM to 1.30 PM** and from **4 PM to 9 PM**.

#### **5. CARS & PARKING**

- (a) Only members will be allowed to park their Cars in Car Park No. 1. Cars with Delhi Golf Club parking stickers will only be permitted inside Car Park No. 1. Car Park Stickers should be changed periodically. Guest's Cars and Chauffeur driven cars must be parked in Car Park No. 2.
- (b) Further, the Car stickers will be provided at the rates determined by the General Committee from time to time.

- (c) Timings for Chauffeur driven cars in Car Park No. 1 would be: -
  - (i) Summer - after 6.30 PM.
  - (ii) Winter - after 6.00 PM.
- (d) Cars are not allowed to park in the porch or on the roadway near the Club House. Members are requested to ensure that their cars are parked in an orderly fashion between the lines in the parking area. Under no circumstances should the car be parked along the "IN" and "OUT" gates.
- (e) Breach of these rules would entail disciplinary action or any other action deemed fit by the Committee, depending on circumstances of the case.
- (f) The Main Gate of the Club will be closed as under: -
  - (i) 'IN' Gate will be closed at 10.30 p.m.  
(On Fridays/Saturdays. 'IN' Gate will be closed at 11.30 p.m.)
  - (ii) 'OUT' Gate will be closed at 12 midnight latest.  
(On Fridays/Saturdays, 'OUT' Gate will be closed at 12.30 a.m.)
- (g) Further, overnight parking of the cars will be permitted only in exceptional cases after taking due permission.

## **6. FOOD & BEVERAGES**

### **(a) SALE OF LIQUOR**

- (i) As per existing Delhi Excise Laws, persons below the age of 21 are not permitted in the Bar Licensed Area.
- (ii) The sale of liquor in the Pub and Main Bar is prohibited to Members / Dependents and guests who are below the age of 25 years.
- (iii) The timings for Main Bar & Pub will be as determined by the General Committee and specified in the applicable rules.

**(b) BRINGING IN PERSONAL FOOD ITEMS/ALCOHOLIC DRINKS IN THE CLUB PREMISES**

Bringing Eatables, beverages or alcoholic drinks from outside for consumption in the Club is not permitted

**(c) TAKE AWAY FOOD**

Members can collect their order for food from the Dining Hall, Annexe and Pub. Club Staff will not deliver the packet in the Car Park.

**(d) RULES FOR BOOKING AND USE OF THE CLUB FOR PARTIES**

The Club would like to encourage Members & Senior Dependents to use the Club facilities for parties. The rules for hosting parties at the Club shall be set out in the applicable rules.

**(e) TIMING OF BAR, PUB, DINING ROOM AND ANNEXE**

The timing for Bar, Pub, Dining Room and Annexe shall be determined by the General Committee and specified in the applicable rules.

## **7. HEALTH CLUB / GYM**

Timings for use of the Health Club/Gym and applicable health club and steam room charges will be as determined by the General Committee and specified in the applicable rules. Rules and regulations governing the usage of health club/gym shall be as determined by the General Committee and specified in the applicable rules.

## **8. NO SMOKING AREA**

All notified areas in the Club are no smoking areas, as per rules enforced by the Government. Appropriate penalty, as determined by the General Committee and specified in the applicable rules, may be imposed in case any Member violates such rules.

## **9. CARD ROOM**

- (a)** The timings and charges for usage of the Card Room by Members and guests will be determined by the General Committee and specified in the applicable rules.
- (b)** Details of Guests must be entered in the Card Room Register.
- (c)** Card games like bridge/**rummy** etc. may be played in the Card Room. No gambling is permitted in the Card Room.
- (d)** Snacks services in the Card Room shall be in accordance with the Card Room menu and under the applicable rules.



## 10. PAYMENT

### (a) PAYMENT OF CLUB BILLS

The procedure and specific modalities for payment of the Club bills (including merchant fees for the members paying through credit cards/debit cards/online) and penalties for non-payment on the due date by the Members shall be determined by the General Committee and specified in the applicable rules.

### (b) SURCHARGE FOR NON-PAYMENT OF CLUB DUES

In case a Member fails to make payment of Club bills within one month from the receipt of Club bill, a surcharge will be debited as determined by the General Committee and specified in the applicable rules.

### (c) MEMBERSHIP RFID CARD

It is mandatory for all members of the Club to produce his/her Membership RFID Card while using any club facility. In case the member is not carrying his/her membership RFID card, a penalty will be levied in accordance with the applicable rules.

### (d) REINSTATEMENTS

(i) All members (Associate 'C', 'MW' and 'A' members) who are reinstated would also not be provided credit facility for a period of one year from the date of reinstatement.

(ii) Senior Dependent (SD/SL) would be required to pay 50% of the current entrance fees towards reinstatement of their status as senior dependents. He/she would not be provided credit

facility for a period of one year from the date of payment.

## **11. CADDIES & FORE CADDIES**

- (a)** Caddies/fore-caddies will be available at the Caddy Master's Desk on first come first serve basis and paid directly by the members as per the recommended fees.
- (b)** The procedure for engaging caddies and the payment terms for their engagement shall be as determined by the General Committee and specified in the applicable rules.

## **12. SUGGESTIONS AND COMPLAINTS**

- (a)** Suggestions/Complaints should be addressed to the Captain or Chief Executive in writing or entered in a book which is kept for the purpose at the Reception, Annexe, Pub, Swimming Pool, Caddy Master's Desk, 1<sup>st</sup> and 10<sup>th</sup> Tees etc.
- (b)** Suggestions/Complaints can also be sent to the Club addressed to the Captain or Chief Executive by E-mail or on website of the Club.

## **13. CLUB PROPERTY**

- (a) REMOVAL OR DAMAGE TO THE CLUB PROPERTY**
  - (i)** No member, dependent, visitor or guest shall damage, mutilate, or take away from the Club for any reason whatsoever, any newspaper, book, article, crockery or any other item, being the property of the Club.

- (ii) Any member or visitor damaging, breaking or otherwise damaging or removing the property of the Club, shall at the discretion of the General Committee be called upon to make good such damage or loss and to pay such further amount by way of fine as the General Committee may decide.
- (iii) A member shall be liable for any breakages, loss or damage caused by guests or visitors introduced by him/her.

**(b) LIABILITY OF THE CLUB**

- (i) All members, visitor dependents and guests who enter the club premises and/or play Golf on any Golf Course or in any other area (including practice areas) or consume any form of food, refreshments or water supplied by the Club, or park their vehicles on or in the vicinity of the Club premises, or leave any article(s) of whatsoever nature in or on the club premises, whether in lockers or elsewhere or in deposit with any office bearer or staff of the club, do so at their own risk and cost and the club shall not be liable under any circumstances for personal injury sustained by them or loss or damage to their property notwithstanding that such injury, loss or damage may directly or indirectly be due to, occasioned by or contributed to by the negligence of the Club or any of its office bearers, member of the General Committee, staff or any person whatsoever.

- (ii) No member of the club shall under any circumstances claim damages of any kind from the Club for any reason whatsoever, nor shall he proceed legally or otherwise against the Club for the realization of any claim whatsoever and the decision of the General Committee shall in all such matters be final. General Committee members, office bearers and staff of the club will be fully indemnified against any claims by members of the public for injury or property damage caused by golf balls hit outside the boundaries of the Golf Course or any other incident whatever in the course of golf being played in the Club.

**(c) GOOD BEHAVIOUR**

- (i) All members are expected to conduct themselves according to the rules of the Club.
- (ii) Any Member, Guest, Casual **Member resorting** to foul language or physical violence within the Club premises is liable for Disciplinary action.

**(d) COMPETITIONS**

- (i) In matches and competitions which are open only to members of the Club, no person other than a member of the Club shall be entitled to compete. Casual members are not entitled to participate in the club competitions.
- (ii) No player shall be entitled to compete in any competition or match unless his name has been included in the list of

entries before he tees his ball at the start of the round.

- (iii) 'A', Mid-week, 'C', Senior Dependent and Dependents are permitted to play in Club Competitions as per notices put up for the various competitions.

## **14 DRESS CODE FOR COURSE AND CLUB HOUSE**

### **DRESS REGULATIONS**

Dress code for Members within the Club shall be as determined by the General Committee and specified in the applicable rules.

## **15. MOBILE IN DINING HALL ETC.**

- (a) Usage of Mobile phone is not permitted in the Dining Hall, Main Bar, Pub, Card Room, Party Room and Health Club either by the member or his/her guest/s. Mobile phones must compulsory be kept on silent mode. Usage in these areas would be viewed adversely. The Club staff in charge of these facilities has the authority to note down the details of the members who violate these instructions.
- (b) A penalty of Rs.300/- will be charged in the Club bill for each violation and if such violations **persist**, the members shall be liable to Disciplinary action. Guest would be the responsibility of the introducing member.

## **16. SPOUSE/SURVIVING SPOUSE**

- (a) **SPOUSE**

A Spouse of a Permanent or Associate Member shall enjoy playing privileges in accordance with their handicap, and will be entitled to such allied facilities as the Member is entitled to. Such individuals would not have any voting rights.

**(b) SURVIVING SPOUSE**

(i) A Surviving Spouse of Permanent/Associate Members shall have the privilege to use the Club facilities in the S/S (Surviving Spouse) category provided that he/she was married to the demised Member at the time of his/her death. Such individual will be required to apply for use of Club facilities within one year from the date of demise of the said Member.

(ii) However, the spouse of a deceased senior dependent shall not be extended privileges of the Club.

**17. CLUB HOURS**

The timings of the Club will be: -

(a) Summer – 5 AM to 11 PM  
(March to October)

(b) Winter – 6 AM to 11 PM  
(November to February) .

(c) On Fridays & Saturdays both in winter and summer the Club hours will be up to 12 mid-night.

## **18. TALENT PROMOTION**

- (a) To promote the game of golf, student golfing privileges may be granted to children, between the ages of 8 and 18 years.
- (b) The criteria of such privileges shall be framed by the General Committee and specified in the applicable rules from time to time.
  - (i) Junior Training Programme.
  - (ii) Student / Talent Membership.
  - (iii) Playing Facilities to Children of Staff / Caddies, Amateurs & Professionals.
  - (iv) Strive for Excellence (minimum age limit 8 years).

## **19. ANIMALS/PETS**

Dogs or other **pets** are not allowed in the premises of the Club and the Golf Course.

## **20. MISCELLANEOUS**

### **(a) SPONSORSHIP GUIDELINES AT THE DELHI GOLF CLUB**

Various sponsorship opportunities at the Delhi Golf Club shall be set out in the applicable rules.

### **(b) PURCHASE PROCEDURE**

The purchase procedure and financial powers shall be set out in the applicable rules.

### **(c) GOLF HANDICAPS**

In order to obtain a golf handicap, members must submit at least five cards of 18 holes. Handicaps will be given to members as per USGA handicap rules. It is obligatory that members submit their Cards accurately filled in each time they play.

**(d) CONDITION OF PLAY FOR COMPETITIONS**

The General Committee shall decide the conditions of play for all competitions.

**(e) TIE**

A tie shall be decided in accordance with the applicable rules.

**(f) PRIZES**

(i) Any challenge medal, cup or other prizes shall be the property of the Club and shall not be removed and shall remain in the custody of the Club.

(ii) All permanent prizes belonging to the Club and all other prizes shall be displayed on such day, or days, as may be decided by the General Committee.

**(g) DISPUTE RESOLUTION**

In any dispute which may arise in any competition or match, whether in regard to interpretation of local Rules or the Rules of Golf or in the interpretation of these By-laws, the decision of the General Committee shall be final.

**(h)** The General Committee may, in its discretion, cancel any competition or match



on account of any unforeseen occurrence, or for any reason whatsoever and the Captain or the Championship Committee, if any, for the time being, are empowered to cancel any competition or match on account of stormy weather or any other reason.

## **21. INSTRUCTIONS TO THE STAFF**

All instructions to the staff on the Club and/or any contractors/vendors, on policy issues will be routed only through Captain or the Chief Executive.

## **22 NOTICES**

All notices will be posted in the Club premises in such part thereof and in such manner as the General Committee may from time to time determine.

**No notice of any kind shall be placed in the Club premises except by the authority of the General Committee or the Chief Executive.**

**\*ALL BYE-LAWS ARE SUBJECT TO CHANGE.**